



Sherfield Park Parish Council (SPPC)
Full Council Meeting held at Sherfield Park Community Centre
at 7.30pm on Wednesday 13th September 2017

	<u>IN ATTENDANCE</u>	<u>APOLOGIES</u>	<u>ABSENT</u>
Cllr. Bowyer (Chair)	✓		
Cllr. Gordon		✓	
Cllr. Bencard	✓		
Cllr. Vaux	✓		
Cllr. Goodenough	✓		
Cllr. Perkins	✓		

There were 5 members of the public in attendance.

0917.01 **To receive and accept apologies of absence**

Apologies were received and accepted from Councillor Gordon and County Council Elaine Still

0917.02 **To receive any declarations of interest relevant to items on this agenda.**

There were no declarations of interest relevant to items on this agenda
RECEIVED

0917.03 **To sign as a correct record, the minutes of the full council meeting held on 12th July 2017**

The minutes of the full council meeting held on 12th July 2017 were signed as a true record of the meeting

0917.04 **To receive chairman's announcements**

The verbal report was **NOTED**

- A33 roadworks will commence W/C 18th September
- Councillor Bowyer has contacted Hampshire County Council about the major accident that happened on the A33 suggesting there needs to be signage to avoid accidents.

0917.05 **Matters arising from items from previous meeting**

There were no matters arising

0917.06 **Public Participation session – 15 minutes**

There was no participation from the public

Signed by Chair.....

0917.07 To receive reports from outside bodies

A verbal report was received from Steve Levin of the SPCA

Update on the progression of the shop – work has begun inside the shop and is expected to continue through September

- There is one legal issue outstanding with regards to serving hot food
- Councillor Bowyer is looking into bins outside the shop unit as the borough councillor
- Parking at the shop will be monitored by CCTV as there is no resource to monitor the parking.

A written report was received from County Councillor Elaine Still and can be found as Appendix B

0917.08 To note the current financial situation

The Current financial situation was **NOTED** and can be found as Appendix A

0917.09 To authorise any requests for payments and upcoming expenses expected

The request for payments as listed below were approved for payment.

PAYEE	REASON	INVOICE NO	AMOUNT	METHOD
Richard Oats	Salary	September	£129.90	EP
Stephanie Fryer	Salary	September	£450.67	EP
SPCA	September room hire	SEPT 247/17	£50.40	EP
Viking	Ink cartridges and stamps for clerk	303612	£84.59	EP
Harlequin Clothing	High Vis Jackets	3682	£294.00	EP

0917.10 To note the minutes of committee meetings held since the last Parish Council meeting and ratify the resolutions therein

- Planning committee held on 2nd August 2017
- Planning committee held on 16th August 2017
- Planning committee held on 23rd August 2017

The minutes were **APPROVED**

Signed by Chair.....

0917.11 To receive an update on the parish office

Councillors Bowyer and Goodenough have sent a letter to Croudace regarding acquiring the land for the parish office.

0917.12 To receive an update on Royal Mail using ‘Sherfield Park’ instead of Sherfield-on-Loddon

Sherfield Park has gone into consultation with Royal Mail regarding using ‘Sherfield Park’ on postal addresses instead of ‘Sherfield-on-Loddon’ which is currently being used.

All households will receive a letter from Royal Mail as part of the consultation where they have a right to vote for or against the change. If there is a negative response from 198 households the change will not to take effect.

0917.13 To receive an update on RAF Odiham

Councillor Bowyer has requested an information session from RAF Odiham that will be open to Sherfield Park and Sherfield-on-Loddon to give residents an update.

0917.14 To receive an update on communications / social media

The social media policy was approved by all councillors for uploading onto Facebook.

0917.15 To agree any Loddon Valley Link updates

- Broadband update
- Royal Mail update on Sherfield Park as a postal address

0917.16 To confirm the date of the next council meeting as Wednesday 11th October 2017

The date was confirmed as Wednesday 11th October 2017

There being no further business the meeting closed at 8.20pm

0917.17 Exempt Meeting Resolution: To exclude Public and Press in accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972 S100A to discuss confidential staffing items

The new councillor appointment was discussed and it was **RESOLVED** that Quintin Alvares would be co-opted as councillor to Sherfield Park Parish Council

Signed.....

Signed by Chair.....

Monthly sheet August 2017			
		Balance Bought Forward	71,985.83
		Interest	1.39
CHQ95	Cllr Herbert Goodenough	Leaflets for Dixon Road	82.80
EP	HALC	Cllr Training	96.00
EP	HALC	Cllr Training	108.00
EP	Viking Direct	Laminator for clerk	41.99
EP	Stephanie Fryer	Royal Mail - PO Box address	171.00
EP	Staff	August Salary	450.67
EP	Staff	August Salary	130.10
EP	Harlequin Clothing	High Vis Jackets	294.00
			1374.56
	Balance as at 31st August 2017		70,612.66
	Current Account Balance		29,839.77
	Deposit		40,772.89

Signed by Chair.....

Appendix B- Report from County Councillor Elaine Still

Ring Road/ Crockford Lane and Binfields Roundabouts A33.

I have been asked why there has been a delay in the works going forward.

Below is a statement from the Traffic management team at HCC.

The works are currently underway and have been since 14th August. The works are progressing to the current Contractor's programme (minus a slight delay caused by a gang being reassigned to another project).

However, notwithstanding the above, the Council are aware that there has been a reduced presence on site in the first month of construction. We have been informed by the Contractor this is mainly due to the works starting within the holiday season, and that personnel that have been available have been involved in setting up the site compound on Popley Fields. They have assured us that the scheme will be up to its full operational capacity by the end of the week commencing 11 September, with the exception of Binfields Roundabout, which is awaiting some planned diversionary works to underground services. Works here will start in November.

Regarding the introduction of traffic cones and a temporary speed limit, these have been introduced to narrow the lanes on the approaches to the roundabout. The narrow lanes are essential to ensuring there are no lane closures during peak periods, but unfortunately this means the traffic management cannot easily be lifted during times when there are no workers in the area.

Signed by Chair.....