



Sherfield Park Parish Council (SPPC)
Full Council Meeting held at Sherfield Park Parish Office
at 7.30pm on Wednesday 12th February 2019

	<u>IN ATTENDANCE</u>	<u>APOLOGIES</u>	<u>ABSENT</u>
Councillors:			
Cllr. Bowyer	✓		
Cllr. Gordon	✓		
Cllr. Vaux	✓		
Cllr. Goodenough	✓		
Cllr. Alvares	✓		
Cllr. Rouse	✓		

In attendance: Borough Councillor Miller, Tracy Hamer (Clerk) taking the minutes and 12 members of the public. Apologies were received from Borough Councillor Edwards, County/Borough Councillor Still and Carl Lesh (SPCA). The meeting was chaired by Cllr Vaux.

Agenda Item	Issue	Actions
022001	To receive and accept apologies of absence Apologies were received from Borough Councillor Edwards and County/Borough Councillor Still.	
022002	Declarations of interest relevant to items on this agenda Nil.	
022003	To sign as a correct record, the minutes of the Full Council meeting held on 15th January 2020 and the Planning Committee meeting held on 28th January 2020. The Council unanimously agreed the minutes of both meetings. Proposed by Cllr Rouse and seconded by Cllr Alvares. The minutes were signed by the Chair – Cllr Vaux.	
022004	Matters arising from items from previous meetings and actions noted on the Action Log. <ul style="list-style-type: none"> • Cllr Vaux noted that along with Cllr Rouse and the Clerk, a meeting had taken place with an officer from BDBC concerning Petty's Copse Path. Assurances have been made that steps will be made to address the issue. • Cllr Rouse noted that along with the Clerk, a meeting 	Cllr Vaux/Cllr Rouse/Cllr Alvares/Cllr Bowyer/Cllr Gordon/Clerk

Signed by Chair.....

	<p>had taken place with the Lengthsman and that work to improve the Taylors Drive footpath and unblock the nearby drain will start ASAP.</p> <ul style="list-style-type: none"> • Cllrs Alvares, Rouse, Bowyer and Gordon will formulate comms advice as per the 2019 police visit and advice. • A resident has reported the same lights on Cufaude Lane that the PC have reported as faulty. A request for more lighting along Cufaude Lane for pedestrian safety has been passed onto County Councillor Still to address with HCC. 	
022005	<p>To receive any Chairman’s announcements.</p> <ul style="list-style-type: none"> • Cllr Vaux reported there are a limited number of recycling bags available to residents. These can be collected from the Parish Office. 	
022006	<p>Public Participation session – 15 minutes</p> <ul style="list-style-type: none"> • Members and the leader from the Youth Group attended the meeting to thank the Parish Council for their continued support and ongoing grant award. • A local resident asked if there will be any future infrastructure projects around Sherfield Park that are not currently public knowledge. Cllr Bowyer explained the Amport Road play area was always part of the original masterplan and is part of a legal agreement with Croudace. No further projects are awaited other than long standing submissions based on Section 106 projects which are on hold until Sherfield Park is fully adopted. Borough Councillor Miller noted that BDBC will be including maintenance costs in the agreement for the playground and that the play equipment has been chosen for longevity and sustainability. 	
022007	<p>To receive reports from the County Councillor, Borough Councillors, SPCA and the PPG</p> <ul style="list-style-type: none"> • Borough Councillor Miller reported that the updated Planning Application for Chineham District is likely to reach Development Control in April. Updated bus routes have been taken into account, and the Chineham Medical Centre will move into the District Centre, dependant on planning permission being granted. • Borough Councillor Edwards - see Appendix 1 • The SPCA has rescheduled the AGM which will now be on Friday 28th February. • PPG - Nil 	
022008	<p>To note the current financial situation and to note the</p>	

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	<p>current YTD spend against budget</p> <p>The Council noted the present financial situation is satisfactory. See Appendix 2. It was noted that a payment of £350 has been made into the HSBC account by way of compensation following delays updating the signatories on the account.</p>	
022009	<p>To authorise any requests for payments</p> <p>The Council resolved to approve the payments in Appendix 3 to these minutes.</p> <p>Proposed by Cllr Gordon and seconded by Cllr Bowyer.</p>	
022010	<p>To review and discuss entries relevant to Sherfield Park for the purpose of accuracy in the SHELAA</p> <p>Following lengthy discussion it was agreed that the only listed site that required comment from the Parish Council is SOL013 Dixon Road. Feedback will focus on the accuracy of the current status of the land as woodland and the emphasis on buried ordinance, as stipulated in the preconditions of 17/02123/FUL.</p>	Cllr Vaux/Clerk
022011	<p>To discuss Parish Council response regarding the HCC consultation threatening closure of Chineham Library</p> <p>Following lengthy discussion it was agreed that the Parish Council will submit a response as follows:</p> <ul style="list-style-type: none"> • Strong support that library should remain open and part of the Hampshire Library service, adapting services offered to changes in the way we access books and library services • Some savings could be met by a reduction of hours • Note the accessible position of the library at Chineham Shopping Centre, with excellent transport links and high footfall at Tescos and surrounding shops • Focus on increased income, with considerable multi-purpose commercial opportunities at the Chineham library building • Importance of provision of IT for community, noting that should be encouraging children away from screens • Solution to make the building costs more efficient e.g. maintenance and energy 	Cllr Vaux/Clerk
022012	<p>To discuss and approve changes to Parish Council Meeting Structure</p> <p>Following discussion it was agreed that the paper to make changes to the meeting structure will be proposed at the May Full Council Meeting.</p> <p>Proposed by Cllr Vaux and seconded by Cllr Rouse.</p>	

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022013	<p>To share and discuss updates from Croudace/BDBC regarding the Amport Way Play Area</p> <p>Cllr Vaux noted an email from an officer at BDBC as follows:</p> <p><i>'I met briefly with Legal on Tuesday but unfortunately they need to go away and look into the legal agreements further so at the moment I am unable to provide you with any update. I appreciate that there is a Parish meeting today/this evening and that some residents are concerned about the issue, but the Legal Officer will not be able to provide me with more advice until Friday at the earliest. I have also spoken to Croudace and they have assured me that until the matter is resolved no further works on the play area will take place. I need to be sure of the legal position further, before I can update you so unfortunately until I have received this advice from the Legal officer I cannot update you further. As soon as I hear something I will be in touch.'</i></p>	
022014	<p>To consider purchase of high vis clothing and tools for use by Dove House volunteers when working around Sherfield Park</p> <p>Following lengthy discussion it was resolved that the Parish Council would support the purchase of the above items once quotes are presented at the next meeting of the Full Council. Proposed by Cllr Bowyer and seconded by Cllr Rouse.</p>	Cllr Bowyer/ Cllr Rouse
022015	<p>To approve and adopt the updated Social Media Policy</p> <p>Following discussion it was resolved that the Parish Council approved and adopted the Social Media Policy. Proposed by Cllr Rouse and seconded by Cllr Vaux.</p>	Clerk
022016	<p>To discuss Section 106 Open Spaces Funds for Trim Trail</p> <p>It was resolved that the Parish Council re-send the map.</p>	Cllr Rouse/ Clerk
022017	<p>To review and adopt Parish Office Maintenance Plan</p> <p>Following discussion it was resolved that the Parish Council would adopt the plan, to be implemented by Open Spaces, with costs incorporated into the budget. The Clerk will also investigate quotes to paint/seal the exterior of the office building during Spring 2020. Proposed by Cllr Vaux and seconded by Cllr Alvares.</p>	Clerk
022018	<p>To consider any additional risks identified for risk register in this meeting and update accordingly</p> <p>Nil.</p>	
022019	<p>To consider matters for including in the next issue of the Loddon Valley Link</p> <ul style="list-style-type: none"> • SHELAA 	Clerk

Signed by Chair.....

	<ul style="list-style-type: none"> • Yellow lines on Cufaude Road • Dove House • Recycling bags at office • Amport Road Play Area • Travellers • HCC Library Consultation 	
022020	<p>To confirm the date of the next Parish Council meeting as 11th March 2020</p> <p>The Full Council will next meet on 11th March 2020 and the Finance Committee will meet on 15th April 2020.</p>	Clerk/Chair

There being no further public business, the meeting closed at 9.20pm

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Signed by Chair.....

Appendix 1 – Agenda Item 022007

Cllr Laura Edwards – February update

Thames Water STW

Thames Water have confirmed the recent odour is due to storage issues with processed and dried out waste (cake). They are working hard to resolve the issue and are sorry to all residents affected. If you would like to contact Thames Water with an enquiry or to report an odour issue please email them at: customer.feedback@thameswater.co.uk or call them on 0800 316 9800 their lines are always open.

Shopping centre stones

The installation of stones along the edges of the paths at the Chineham was done following a decision made the centre owners Tellon Capital. They issued a statement and an extract is below:

'The decision to install pebbles in the two undercover areas of the centre was taken to combat a professional begging scheme that has targeted Chineham District Centre. Such action has also been requested by numerous shoppers and businesses, who feel intimidated by the presence of these professional beggars they go about their daily business. We have been working with the police on this matter. If you are concerned about someone that may be homeless, we would urge you to contact Streetlink on 0300 500 0914 or visit www.streetlink.org.uk to help them access the support that they need.'

Shopping centre plans

The planning application should hopefully be heard in the next couple of months by the Development Control Committee at the council offices.

Library

A huge thank you to everyone who was able to attend the drop in at Chineham Library last month. There was a great turn out and at one stage there was a one in one out policy. Please, please, please respond to the consultation if you haven't had the chance to do so. Every response makes a difference and the total number of responses are looked at rather than the number of household responses – everyone in your household should have their say. To take part in the consultation online go to: www.hants.gov.uk/library-consultation Or you can fill in a hard copy at the library. The consultation closes on the 18 March. The Friends of Chineham Library have run a fantastic campaign and I would like to personally thank them for their hard work.

Amport Road play area

Basingstoke and Deane Borough Council are reviewing the documents from the 2000 planning application. The leader of the council Cllr Ken Rhatigan has been fully briefed on residents' questions and opinions. Once a full review has taken place, I will submit another update but I have been very clear that residents would like a full consultation on whether the play park should or should not be installed.

Signed by Chair.....

Appendix 2 – Agenda Item 022008

Bank Reconciliation Statement as at 31/01/2020 for Cashbook 1 - Current Bank A/c

Bank Statement Account Name (s)	SPPC Lloyds
Statement Date	31/01/2020
Balances	18,802.56
Unpresented Cheques (Minus) Amount	0.00
Receipts not Banked/Cleared (Plus)	0.00
Balance per Cash Book is :-	18,802.56
Difference is:	0.00

Bank Reconciliation Statement as at 31/01/2020 for Cashbook 2 - HSBC

Bank Statement Account Name	SPPC HSBC
Statement Date	31/01/2020
Balances	65,995.02
Unpresented Cheques Amount	0.00
Receipts not Banked/Cleared (Plus)	0.00
Balance per Cash Book is:	65,995.02
Difference is:	0.00

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Appendix 3 – Agenda Item 022009

BT	Monthly office broadband charge	GP00546968	DD	£59.99	DD 01/02/2020
PlusNet	Monthly office phone charge	13355810	DD	£6.50	DD 05/02/2020
SSE	Electricity	2405418415	SO	£15.00	DD 21/02/2020
Viking	Office Supplies	707375	EP	£19.51	
HMRC	Staff Tax & NI	January PAYE	EP	£115.17	PAYE
Staff Salary	Parish Clerk	January Salary	EP	£682.06	Clerk
Staff Salary	Litter Warden	January Salary	EP	£147.37	Litter Warden
			PAYMENT TOTALS	£979.11	

Signed by Chair.....

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