



# SHERFIELD PARK PARISH COUNCIL

**Sherfield Park Parish Council (SPPC)**  
**Ordinary Meeting held remotely**  
**at 7.30pm on Wednesday 13<sup>th</sup> January 2021**

	<u>IN ATTENDANCE</u>	<u>APOLOGIES</u>	<u>ABSENT</u>
<b>Councillors:</b>			
Cllr. Gordon	✓		
Cllr. Vaux	✓		
Cllr. Alvares	✓		
Cllr. Rouse (Chair)	✓		
Cllr. Circuit	✓		
Cllr. Parfrey	✓		
Cllr. Noakes	✓(co-opted)		

In attendance: Tracy Hamer (Clerk) taking the minutes. The meeting was chaired by Cllr Rouse.  
 1 member of the public was in attendance.

Agenda Item	Issue	Actions
<b>012101</b>	<b>To receive and accept apologies of absence</b> Borough Councillors Miller and Still.	
<b>012102</b>	<b>To receive any declarations of interest relevant to items on this agenda.</b> Nil.	
<b>012103</b>	<b>To sign as a correct record, the minutes of the remote meeting of the Full Council held on 9<sup>th</sup> December 2020 and the Planning Committee held on 18<sup>th</sup> December 2020.</b> The Council unanimously agreed both sets of minutes. <i>Full Council proposed by Cllr Rouse and seconded by Cllr Gordon.</i> <i>Planning Committee proposed by Cllr Vaux and seconded by Cllr Parfrey.</i>	
<b>012104</b>	<b>Matters arising from items from previous meetings and actions as noted on the action log.</b> <ul style="list-style-type: none"> <li>• Work to complete cleaning the black fencing and bus shelters is complete and has been well received.</li> <li>• A second mailer is in progress for distribution asap. This is the second which has been funded by a grant from the Hampshire Police and Crime Commissioner Covid-19 Keeping Communities Safer Fund.</li> </ul>	
<b>012105</b>	<b>To receive any Chairman's announcements.</b> <ul style="list-style-type: none"> <li>• Spotlight UK will begin online coaching sessions for children at Sherfield Park. This will be advertised through FB and the</li> </ul>	

Signed by Chair.....

	<p>website.</p> <ul style="list-style-type: none"> <li>• Cllr Rouse reported the following updates following a meeting with County Councillor Elaine Still and the Clerk Pettys Copse Woods: Talks between HCC Tree Surgeon and Croudace have resumed to formulate a long-term management plan. Pettys Copse Path: Awaiting breakdown of costs and who is liable to pay them prior to commencement of work.</li> <li>• Amport Road Play Area – currently no updates from Croudace or BDBC.</li> </ul>	
012106	<p><b>Public Participation Session.</b> Nil.</p>	
012107	<p><b>To receive reports from the County Councillor, Borough Councillors, the SPCA &amp; the PPG</b></p> <ul style="list-style-type: none"> <li>• County Councillor – See Item 012105</li> <li>• Borough Councillors – Cllr Vaux noted help for businesses is still available, more information can be sourced at <a href="http://www.gov.uk/coronavirus/business-support">www.gov.uk/coronavirus/business-support</a>. There are also funds available for local community and voluntary groups up to £20,000, more information can be sourced at <a href="http://www.basingstoke.gov.uk/funding">www.basingstoke.gov.uk/funding</a></li> <li>• SPCA – See Appendix 1</li> <li>• PPG – It was noted that everyone will be contacted regarding an appointment for their Covid-19 vaccinations and individuals should not contact their GP to make an appointment. All care home residents will be vaccinated by 24.01.21.</li> </ul>	
012108	<p><b>To formally co-opt Mr John Noakes onto the Parish Council</b> The Council resolved unanimously to co-opt Mr Noakes onto the Council. Mr Noakes will sign his declaration of Acceptance of Office and Members Interest Form in due course. <i>Nominated by Cllr Gordon and seconded by Cllr Alvares.</i></p>	
012109	<p><b>To note the current financial situation including YTD spend against Budget.</b> The Council noted the present financial situation is satisfactory. See Appendix 2.</p>	
012110	<p><b>To authorise any requests for payments</b> The Council resolved to approve the payments in Appendix 2. to these minutes. <i>Proposed by Cllr Gordon and seconded by Cllr Parfrey.</i></p>	Clerk
012111	<p><b>To consider a grant request from Bramley C of E Primary School for £1,000 under Section 19 of LGA 1976 towards the cost of Oliver’s Memorial Garden.</b> The Council resolved to approve the above grant application. <i>Proposed by Cllr Vaux and seconded by Cllr Parfrey.</i></p>	Clerk

Signed by Chair.....

012112	<p><b>To review and discuss costs associated with signage for Sherfield Park.</b> The Council resolved to explore the issue further, with Open Spaces to lead on matters including costs, timescales, legal issues, residents' opinions. Findings will be presented at Full Council.</p>	Open Spaces
012113	<p><b>To review and consider the purchase of Parish Online.</b> The Council resolved to approve the above subscription for one year and then assess before committing to a second subscription. <i>Proposed by Cllr Parfrey and seconded by Cllr Circuit.</i></p>	Clerk
012114	<p><b>Covid-19 update.</b> The Clerk commented that there has been one request for a prescription. The next mailer will include details regarding lockdown restrictions and signposting regarding support and advice.</p>	Clerk
012115	<p><b>To note and approve updates to the risk register and consider any additional risks identified in this meeting.</b> Nil.</p>	Clerk
012116	<p><b>To consider matters for including in the next issue of the Loddon Valley Link.</b></p> <ul style="list-style-type: none"> <li>• List of Grants in 2020</li> <li>• Covid message</li> <li>• Thank you to the SP Santa and his Elves</li> <li>• Car crime and the community</li> <li>• Welcome Cllr Noakes to SPPC</li> </ul>	Clerk
012117	<p><b>To confirm the date of the next Parish Council meeting as 10<sup>th</sup> February 2021.</b></p>	

There being no further business, the meeting closed at 9.23pm

Signed by Chair.....

## **Appendix 1 – Agenda Item 012107**

### **Centre Update January 2021**

During the November lockdown from 5<sup>th</sup> November to 2<sup>nd</sup> December when only the nursery was permitted to remain open, D&D Beauty closed and all other groups, classes & activities stopped. We had reopened on 3<sup>rd</sup> December with 10 of 13 classes that had returned following the 1<sup>st</sup> national lockdown resuming. Local Creatives will not return until the New Year for financial reasons and clients preferring to Zoom to isolate before Christmas. Fight to Fit had not returned seem to think cannot resume, no reply to email, class is permitted. Rugby Tots - lost the coach, not returning unless franchise is taken up

*To give an indication of the Centre's current usage, prior to COVID we had 28 groups/classes, since reopening we have welcomed back 13 regular classes and 1 new class, now have half of the 26 classes resumed (3 classes lost due to COVID/relocation).*

Unfortunately, due to Hampshire moving to tier 4 on Boxing Day the Centre did not reopen as planned on 4<sup>th</sup> January 2021 following the Christmas break (only the Nursery is open). Following the government announcement on 4<sup>th</sup> January, the Centre will remain closed until further notice.

### **BandD Community Lottery**

19 supporters/winners in 4 out of 7 draws. 5 supporters won 3 free tickets & 1 £25 winner. Funds raised for November (£26.50) & December (£60.50) total of £87 received.

### **Events**

Although we were unable to host our usual Christmas activities, the 12 Days Of Christmas windows displays received lots of comments/feedback. Residents looked forward to seeing the lovely creations being revealed each day. Thanks to Willowdene Nursery, our Trustees, Sherfield Park Parish Council, Art Class and SP Beavers/Cubs.

Santa Letters, always a popular feature, the post box was full of children's letters and I believe replies were delivered to all!

'Where's The SPCC Elf Competition' - Our elf has been out and about exploring Sherfield Park, pictures taken across the park are on the front page of our latest, albeit delayed December newsletter! The competition deadline is 22<sup>nd</sup> January 2021 with vouchers for DBs Fish n Chips or Smokin Street Food up for grabs.

### **Health & Safety/Security**

H&S issue with external entrance to Nursery - following accident child slipped on the man-hole cover, BSDBC Property Services & contractor came out and a new flagged pathway entrance to the garden area has been installed.

Parking Bollards – working really well since the installation in June at entrance to rear carpark. However, concerned the issue moved the problem to front carpark. PCSO's aware and they are making regular patrols. Have received quote from Rhino Security for installing in the front carpark and will subsequently apply for HCC Councillor grant. Contacted SSE regarding substation and have just agreed access options as the bollards will block access to this area.

Signed by Chair.....

**Appendix 2 – Agenda Item 012109**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
SPPC Lloyds	31/12/2020		20,020.18
			20,020.18
<b><u>Unpresented Cheques (Minus)</u></b>		<b><u>Amount</u></b>	
		0.00	
			0.00
			20,020.18
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			0.00
			20,020.18
		<b>Balance per Cash Book is :-</b>	<b>20,020.18</b>
		<b>Difference is :-</b>	<b>0.00</b>

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
SPPC HSBC	20/12/2020	43	76,396.55
			76,396.55
<b><u>Unpresented Cheques (Minus)</u></b>		<b><u>Amount</u></b>	
		0.00	
			0.00
			76,396.55
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			
		0.00	
			0.00
			76,396.55
		<b>Balance per Cash Book is :-</b>	<b>76,396.55</b>
		<b>Difference is :-</b>	<b>0.00</b>

Signed by Chair.....

DRAFT

Signed by Chair.....

DRAFT

Signed by Chair.....