



Sherfield Park Parish Council (SPPC)
Full Council Meeting held at Sherfield Park Parish Office
at 7.30pm on Wednesday 11th March 2020

| | <u>IN ATTENDANCE</u> | <u>APOLOGIES</u> | <u>ABSENT</u> |
|---------------------|----------------------|------------------|---------------|
| Councillors: | | | |
| Cllr. Bowyer | | ✓ | |
| Cllr. Gordon | ✓ | | |
| Cllr. Vaux | ✓ | | |
| Cllr. Goodenough | ✓ | | |
| Cllr. Alvares | ✓ | | |
| Cllr. Rouse | ✓ | | |
| Cllr. Circuit | ✓ (co-opted) | | |

In attendance: Tracy Hamer (Clerk) taking the minutes and 3 members of the public. Apologies were received from Borough Councillors Miller and Edwards, County/Borough Councillor Still and Carl Lesh (SPCA). The meeting was chaired by Cllr Vaux.

| Agenda Item | Issue | Actions |
|---------------|---|---------|
| 032001 | To receive and accept apologies of absence Apologies were received from Cllr Bowyer and Borough Councillors Miller & Edwards and County/Borough Councillor Still. | |
| 032002 | Declarations of interest relevant to items on this agenda Cllrs Rouse and Alvares (and Cllr Circuit following co-option) declared a non-pecuniary interest concerning 032013. | |
| 032003 | To sign as a correct record, the minutes of the Full Council meeting held on 12th February 2020 The Council unanimously agreed the minutes. Proposed by Cllr Goodenough and seconded by Cllr Rouse. The minutes were signed by the Chair – Cllr Vaux. | |
| 032004 | Matters arising from items from previous meetings and actions noted on the Action Log. <ul style="list-style-type: none"> • Cllr Vaux noted Pettys Copse Path and reported no further progress since previous meeting. Confirmation from BDBC/Croudace they will repair but not replace with hard surface. Cllrs Vaux and Clerk placing | |

Signed by Chair.....

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| | <p>continued pressure on the BDBC for updates.</p> <ul style="list-style-type: none"> • The Chineham Library consultation submission from the Parish Council has been sent • The SHELAA submission from the Parish Council has been sent • Traffic Survey Results – Cllr Rouse will add to Open Spaces Agenda for 18th March 2020 • Working Group Police Comms – Cllr Alvares to lead and arrange | |
| 032005 | <p>To receive any Chairman’s announcements.</p> <ul style="list-style-type: none"> • Amport Way – BDBC have updated the current situation via email - Appendix 1 • Cllr Vaux noted that any interested Parish Council candidates should attend the Elections Briefing at BDBC, 17th March 2020. If residents wish to know about the role of Councillor they are also advised to email the SPPC Clerk who will organise specific meetings with the Chair or Vice Chair. • Chilworth Way green space dog waste problem – Cllr Vaux and the Clerk are liaising with Croudace and BDBC to organise the installation of a new bin. Special thanks to John Readman who has cut back branches which had dog waste bags left on them. • Cllr Vaux noted that a survey highlighting an engagement programme for upgrading health services closes at 9am 18th March 2020 – https://www.surveymonkey.co.uk/r/ModernisingOurHospitals • A Member of Public (MOP) had requested using the SpeedWatch equipment in his garden to dissuade speeding at the Cufaude Lane end of Rockbourne Road. This has been agreed by members now that it has been confirmed by insurers that the speedwatch equipment is covered for this use. Following this, there will be a speedwatch date confirmed to monitor a reported problem with speeding on Gaiger Avenue. • Cllr Alvares wishes to step down as the Speedwatch lead and Cllr Vaux asked for consideration on how this will be progressed by another Councillor or MOP to ensure the longer term goal of traffic calming is addressed around Sherfield Park. • A MOP has requested that residents submit a compensatory claim to HCC claims for 10% of value of property values due to the road change of Rockbourne Rd connecting to Cufaude lane. The PC have been asked to highlight the opportunity via PC comms | |

Signed by Chair.....

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| | <p>channels. HALC advises this would not be best practice for a Parish Council. Following discussion, Cllrs unanimously agreed to follow the above advice given to the Parish Council by HALC and decline the request.</p> | |
| 032006 | <p>Public Participation session – 15 minutes</p> <ul style="list-style-type: none"> • The Over 55's Group have cancelled forthcoming outings but will continue to meet at the SPCA until further notice. | |
| 032007 | <p>To receive reports from the County Councillor, Borough Councillors, SPCA and the PPG</p> <ul style="list-style-type: none"> • Borough Councillor Miller - Nil • Borough Councillor Edwards - Nil • The SPCA - Nil • PPG – Cllr Vaux attended the recent meeting held 9th March 2020 and noted that negotiations continue to move the practice into new premises, funding and planning dependant. | |
| 032008 | <p>To formally co-opt Mr Chris Circuit onto the Parish Council The Council resolved unanimously to co-opt Mr Circuit onto the Council. Mr Circuit signed his declaration of Acceptance of Office and was welcomed to the council. Proposed by Cllr Goodenough and seconded by Cllr Alvares.</p> | |
| 032009 | <p>To note the current financial situation The Council noted the present financial situation is satisfactory. See Appendix 1.</p> | |
| 032010 | <p>To authorise any requests for payments The Council resolved to approve the payments in Appendix 2 to these minutes. Proposed by Cllr Gordon and seconded by Cllr Rouse.</p> | |
| 032011 | <p>To approve quotation for cleaning six bus shelters The Council resolved to approve the quote. Proposed by Cllr Vaux and seconded by Cllr Alvares.</p> | |

Signed by Chair.....

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| 032012 | <p>To receive an update regarding the implementation of the Openreach FTTP program</p> <p>Cllr Alvares explained the current situation and available technologies for internet connections on Sherfield Park. Cllr Vaux commented that in order for Openreach to provide upgrades to FTTP there needs to be a critical mass of households interested and a 50% deposit paid upfront. Cllr Alvares believes it would require a community partnership as a means of achieving this. However, parish councils are unable to grant funding to benefit individuals (except in particular circumstances). It was unanimously decided that while the Council welcomed the initiative, the project will necessarily be separate to the Parish Council. The Clerk will research council powers to support the project in peripheral ways, if requested.</p> | Clerk |
| 032013 | <p>To consider a Grant Application from 2nd Basingstoke East Sherfield Park Cubs for a grant of £500 to contribute to the cost of purchasing a new tent.</p> <p>The Council resolved to approve the grant. Proposed by Cllr Vaux and seconded by Cllr Gordon.</p> | |
| 032014 | <p>To approve purchase of specific items for use by Dove House volunteers when working around Sherfield Park</p> <p>The Council resolved to approve the quote. Proposed by Cllr Gordon and seconded by Cllr Alvares. Dove House are unable to make a grant application to SPPC as it may affect their income from other sources. Clerk to investigate S137 funds.</p> | Clerk |
| 032015 | <p>To approve the cost of aggregate and machinery hire for the Lengthsman to resurface the woodland path adjacent to the playing field.</p> <p>The Council resolved to approve the quote. Proposed by Cllr Rouse and seconded by Cllr Vaux.</p> | |
| 032016 | <p>To consider any additional risks identified for risk register in this meeting and update accordingly</p> <p>Covid-19 – the risk regarding Parish Council business continuity was considered including the clerk working from home, and an extra card reader to enable bank payments by a third councillor to ensure the council paid bills on time. Cllr Vaux noted that any emergency planning activity would be organised through Hampshire County Council, who would contact the Parish Council if support was required.</p> | Clerk |
| 032017 | <p>To consider matters for including in the next issue of the Loddon Valley Link</p> | Clerk |

Signed by Chair.....

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| | <ul style="list-style-type: none"> • Spring has arrived, noting planted bulbs • Grant to the Cubs/Beavers • Covid-19 • Co-option of Chris Circuit • Borough and Parish Council Elections | |
| 032018 | <p>To confirm the date of the next Parish Council meeting as 8th April 2020</p> <p>The Full Council will next meet on 8th April 2020 and the Finance Committee will meet on 15th April 2020.</p> | Clerk/Chair |

There being no further public business, the meeting closed at 9.10pm

Signed by Chair.....

Appendix 1 – Agenda Item 032009

Date: 04/03/2020

Sherfield Park Parish Council

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Time: 14:00

Bank Reconciliation up to 29/02/2020 for Cashbook No 2 - HSBC

| Date | Cheque/Ref | Amnt Paid | Amnt Banked | Stat Amnt | Difference | Cleared | Payee Name or Description |
|------------|------------|-----------|-------------|-----------|------------|---------------------------------------|---------------------------|
| 07/02/2020 | | | 350.00 | 350.00 | | R <input checked="" type="checkbox"/> | Receipt(s) Banked |
| 20/02/2020 | | | 11.24 | 11.24 | | R <input checked="" type="checkbox"/> | Receipt(s) Banked |
| | | 0.00 | 361.24 | | | | |

Date: 04/03/2020

Sherfield Park Parish Council

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Time: 13:59

Bank Reconciliation up to 29/02/2020 for Cashbook No 1 - Current Bank A/c

| Date | Cheque/Ref | Amnt Paid | Amnt Banked | Stat Amnt | Difference | Cleared | Payee Name or Description |
|------------|------------|-----------|-------------|-----------|------------|---------------------------------------|---------------------------|
| 03/02/2020 | DD | 59.99 | | 59.99 | | R <input checked="" type="checkbox"/> | BT |
| 05/02/2020 | DD | 6.50 | | 6.50 | | R <input checked="" type="checkbox"/> | Plusnet |
| 17/02/2020 | DD | 19.51 | | 19.51 | | R <input checked="" type="checkbox"/> | Viking |
| 20/02/2020 | DD | 15.00 | | 15.00 | | R <input checked="" type="checkbox"/> | Southern Electric |
| 21/02/2020 | BACS | 115.17 | | 115.17 | | R <input checked="" type="checkbox"/> | HMRC |
| 21/02/2020 | BACS | 147.37 | | 147.37 | | R <input checked="" type="checkbox"/> | Richard Oats |
| 21/02/2020 | BACS | 682.06 | | 682.06 | | R <input checked="" type="checkbox"/> | Tracy Hamer |
| | | 1,045.60 | 0.00 | | | | |

Appendix 2 – Agenda Item 032010

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|-----------------------------------|---------------------------------|------------|-----------------------|------------------|-----------------------------------|
| BT | Monthly office broadband charge | G900546968 | DD | £59.99 | DD 01/03/2020 |
| PlusNet | Monthly office phone charge | 13355810 | DD | £6.50 | DD 06/03/2020 |
| SSE | Electricity | 2405418415 | SO | £15.00 | DD 21/03/2020 |
| Hire of machinery | Lengthsman | 423 | EP | £168.00 | |
| Staff salaries & associated costs | Staff salaries, Tax & NI | March | EP | £944.60 | Staff salaries & associated costs |
| Clerks Expenses | Travel | | EP | £39.00 | |
| | | | PAYMENT TOTALS | £1,166.60 | |

Signed by Chair.....

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