



Sherfield Park Parish Council (SPPC)
Full Council Meeting held at Sherfield Park Parish Office
at 7.30pm on Wednesday 11th November 2019

	<u>IN ATTENDANCE</u>	<u>APOLOGIES</u>	<u>ABSENT</u>
Councillors:			
Cllr. Bowyer	✓		
Cllr. Gordon		✓	
Cllr. Vaux		✓	
Cllr. Goodenough	✓		
Cllr. Alvares	✓		
Cllr. Rouse	✓		

In attendance: Borough Councillor Edwards, Tracy Hamer (Clerk) taking the minutes, and 3 members of the public. Apologies were received from Borough Councillor Miller, County/Borough Councillor Still and Carl Lesh (SPCA). The meeting was chaired by Cllr Rouse.

Agenda Item	Issue	Actions
111901	To receive and accept apologies of absence Apologies were received from Cllrs Gordon and Vaux, and Borough Councillors Miller and Still, who is also our County Councillor.	
111902	Declarations of interest relevant to items on this agenda Nil.	
111903	To sign as a correct record, the minutes of the Full Council meeting held on 9th October 2019 The Council unanimously agreed the minutes of the meeting. Proposed by Cllr Bowyer and seconded by Cllr Alvares. The minutes were signed by the Vice Chair – Cllr Rouse.	
111904	Matters arising from items from previous meetings and actions noted on the Action Log. <ul style="list-style-type: none"> • The Fire Risk Assessment for the office has been completed by Cllr Vaux and the Clerk. Details to follow at the December meeting. • The Parish Office Maintenance plan is currently being considered and will be duly shared once complete. 	Clerk

Signed by Chair.....

111905	<p>To receive any Chairman’s announcements.</p> <ul style="list-style-type: none"> • Following feedback from Councillors and local residents, members will seek advice from the police with regards to road safety issues during Halloween. • The Parish Council will host a Christmas Evening at the Parish Office on Thursday 19th December. 	Clerk/ Cllr Rouse/ Cllr Alvares
111906	<p>Public Participation session – 15 minutes</p> <ul style="list-style-type: none"> • A resident and member of the Over 55’s Club thanked the Parish Council for their recent participation and explanation of responsibilities between the Parish, Borough and County Council. • A resident asked for feedback regarding Pettys Copse Path. Cllr Rouse confirmed that the Parish Council are currently liaising with Croudace and BDBC to pursue the work. • A resident raised concern regarding the lack of street lighting at the bus stop on Cufaude Lane. Cllr Bowyer and Borough Councillor Edwards to investigate and action. 	Clerk/ Cllr Bowyer
111907	<p>To receive reports from the County Councillor, Borough Councillors, SPCA and the PPG</p> <ul style="list-style-type: none"> • Borough Cllr Edwards confirmed the local arrangement for bin collections and that if residents require assisted bin collection they should engage with bin men who have agreed to help as per previous arrangements. • Borough Cllr Edwards confirmed she will be investigating the recent works carried out by South East Water and the associated issues on the A33. • Carl Lesh from SPCA updated the Parish Council via email – See Appendix 1. • PPG – See Appendix 1. 	
111908	<p>To note the current financial situation The Council noted the present financial situation is satisfactory. See Appendix 2.</p> <p>To formally review and approve payroll costs for 2020/21 The Council resolved to approve the payroll costs for 2020/21. Proposed by Cllr Bowyer and seconded by Cllr Alvares.</p>	
111909	<p>To authorise any requests for payments The Council resolved to approve the payments in Appendix 3 to these minutes. Proposed by Cllr Goodenough and seconded by Cllr Alvares.</p>	

Signed by Chair.....

111910	To consider an application from SPCA for a grant of £500 under Section 19 of LGA 1972 to purchase a new fridge. Following discussion, this grant application was not agreed as members felt that this cost should be budgeted in the SPCA maintenance plan.	
111911	To consider an application from SPCA for a grant of £1000 under Section 145 of LGA 1972 to contribute to cost of Winter Wonderland Christmas Event. It was resolved that all members unanimously agreed to support the grant. Proposed by Cllr Bowyer and seconded by Cllr Alvares.	
111912	To consider an application from SPCA for a grant of £298 under Section 19 of LGA 1972 to purchase outdoor table tennis table. It was resolved that all members unanimously agreed to support the grant. Proposed by Cllr Bowyer and seconded by Cllr Goodenough.	
111913	To consider an application from SPCA for a grant of £629 under Section 19 of LGA 1972 to purchase an iPad. Following discussion, this grant application was not agreed as members felt that this purchase was not the best use of public money and that cheaper alternatives should be considered.	
111914	To consider an application from SPCA for a grant of £300 under Section 19 of LGA 1972 to purchase games and activities for community events. It was resolved that members agreed to support the grant. Proposed by Cllr Alvares and seconded by Cllr Goodenough.	
111915	To consider an application from SPCA for a grant of £250 under Section 19 of LGA 1972 to replant and maintain boxes at the front and rear of centre. It was resolved that all members unanimously agreed to support the grant. Proposed by Cllr Bowyer and seconded by Cllr Goodenough.	
111916	To approve GDPR policy and privacy statement. The Council unanimously agreed to adopt the policy. Proposed by Cllr Rouse and seconded by Cllr Bowyer.	Clerk
111917	To consider a request from the Open Spaces Group for up to £1,000 to purchase Christmas decorations for the office and lights for the tree. It was resolved that all members unanimously agreed to support the request.	Cllr Rouse

Signed by Chair.....

	Proposed by Cllr Goodenough and seconded by Cllr Bowyer.	
111918	<p>To consider planning application Ref: 19/02947/HSE – Erection of 1 part 2 storey and part single storey rear extension.</p> <p>Following extensive discussion of the plans, the Council resolved to support the application and noted that the applicant will be speaking with their neighbours regarding the application.</p> <p>Proposed by Cllr Alvares and seconded by Cllr Bowyer.</p>	Clerk
111919	<p>To consider planning application Ref: 19/02773/RES – Reserved matters pursuant to outline planning application 16/02457/OUT for the erection of 150 dwellings, including 60 affordable units.</p> <p>Following extensive discussion of the plans, the following items were considered:</p> <ul style="list-style-type: none"> • Appearance • Landscaping • Layout • Scale <p>Concern was noted that there appears to be a lack of parking for each household and this will encroach onto the narrow feeder roads. Everyone was in agreement that the site is overdeveloped and lacks open and green spaces. It was agreed that a Construction Methods Statement must include a plan to ensure all construction and contractor traffic does not park on the roads in Sherfield Park or travel through Sherfield Park. There must also be a plan for mud clearance.</p> <p>The lack of facilities for homeowners was also noted. With the inclusion of a toucan crossing over the A33 it is expected that residents will use the community facilities at Sherfield Park. However, no CIL or S106 funds have been earmarked to Sherfield Park to account for this.</p> <p>It was agreed that the general appearance of the dwellings are conventional and in keeping with the area.</p> <p>The Clerk will write a submission to be approved by all Councillors before submission to BDBC.</p>	Clerk
111920	<p>To consider any additional risks identified for risk register in this meeting and update accordingly.</p> <p>Nil.</p>	

Signed by Chair.....

111921	<p>To consider matters for including in the next issue of the Loddon Valley Link.</p> <p>The Council requested that the Clerk prepare an article including information on the following:</p> <ul style="list-style-type: none"> • New website • Planning matters • Parish Office Christmas Drinks 	Clerk
111919	<p>To confirm the date of the next Parish Council meeting as 11th December 2019</p> <p>The Full Council will next meet on 11th December 2019 and the Finance Committee will meet on 15th January 2020.</p>	Clerk/Chair

There being no further public business, the meeting closed at 8.50pm

Signed by Chair.....

Appendix 1 – Agenda Item 111907

November 2019 Sherfield Park Community Association - Report to the Sherfield Park Parish Council

Community Centre updates

Echo reduced in the Leivesley Room now the acoustic panelling has been installed. This was made by the craft ladies. Tickets on sale for our race night in November. Still horses available to sponsor for the bargain price of £5. Christmas is nearly sold out for our winter wonderland with Frozen theme meet and greet parties. If anyone would like to volunteer to help out it would be appreciated. The café continues to get more popular by the week. A testimony to the volunteers who help bake, cook and run it every week Proper Posh Nosh have applied to have a weekly pitch at the community centre. We are awaiting approval from BMBC. This will be our 3rd food vendor to be serving regular food on SP and will be selling a selection of burgers, kebabs and vegan goodies

SPCA

From January our meetings will be every other month. Our AGM is set for Friday 7th February. Details and timings to follow

Centre Lease

Centre lease is still ongoing.

Youth Club

Continues to attract new members every week. New activities still being introduced.

Carl Lesh

Chairman Sherfield Park Community Association

Signed by Chair.....

CHINEHAM PPG MEETING 4th NOVEMBER - SUMMARY REPORT to SPPC

The main issues considered/discussed were as follows:

1. Surgery Relocation project – The practice making good progress in their preliminary discussions with the Chineham Centre redevelopers. The situation should be clearer by Spring 2020 when public consultations are expected to take place.
2. The practise is anticipating its patient register will grow to exceed 20,000 by the time the additional 1400 homes are completed at Redlands, East of Basingstoke, Upper Cufaude Farm, Vyne Park and Aurum Green.
3. Practice Newsletter – The next issue is likely to be published in all local parish newsletters in December or January. These should in future be distributed to SP residents in the “Loddon Valley Link” and the “Bramley & Sherfield on Loddon Community Admag”, as well as being available on the practice’s website <https://www.chinehamsurgery.co.uk/news.aspx>
4. The practice has recently added two new doctors to their team, Drs Chrissie and Fergus Shanahan. It is hoped that the additional resource they provide should help reduce the waiting time for appointments.
5. The PCN has recently employed a Wellbeing Community Connector, through the Red Cross. This lady will be responsible for “Social Prescribing”, namely to provide a talking therapy and information services to patients who might be suffering due to money worries, mental health issues or having the need to get more active. Members of the PPG expect to meet her in the next 1 – 2 month to discuss social resources available within the practice’s catchment.
6. The next PPG meeting is due to be held on 2nd December. Any issues that residents would like to be raised can be channelled through Steve Vaux via consultsvaux@hotmail.com or by phoning him on 07745449626. Meetings in 2020 are expected to take place every 6 – 8 weeks.

Signed by Chair.....

Appendix 2 – Agenda Item 111908

Bank Reconciliation Statement as at 31/10/2019 for Cashbook 1 - Current Bank A/c

Bank Statement Account Name (s)	SPPC Lloyds
Statement Date	31/10/2019
Page No	75
Balances	28,913.39
Unpresented Cheques (Minus) Amount	0.00
Receipts not Banked/Cleared (Plus)	0.00
Balance per Cash Book is :-	28,913.39
Difference is:	0.00

Bank Reconciliation Statement as at 31/10/2019 for Cashbook 2 - HSBC

Bank Statement Account Name	SPPC HSBC
Statement Date	20/10/2019
Page No	28
Balances	65,961.77
Unpresented Cheques Amount	0.00
Receipts not Banked/Cleared (Plus)	0.00
Balance per Cash Book is:	65,961.77
Difference is:	0.00

Signed by Chair.....

Appendix 3 – Agenda Item 111909

BT	Monthly office broadband charge	GP00546968	DD	£59.99	DD 01/11/19
PlusNet	Monthly office phone charge	13355810	DD	£6.50	DD 05/11/19
Roots	Grass cutting	1412	EP	£72.00	Grass Cutting 03/10, 17/10 & 31/10
SSE	Electricity		SO	£15.00	DD 21/11/19
Viking	Ink Cartridges and stamps	315216	EP	£81.77	
Viking	Fire safety signs and smoke alarm	397301	EP	£19.51	
HALC	Training x 2	3608 and 3623	EP	£147.60	
Tracy Hamer	Clerks Expenses		EP	£10.70	Parking and mileage
HMRC	Staff Tax & NI	November PAYE	EP	£115.17	PAYE
Staff Salary	Parish Clerk	November Salary	EP	£682.06	Tracy Hamer
Staff Salary	Litter Warden	November Salary	EP	£147.37	Richard Oats
				PAYMENT TOTALS	£1,291.1 8

AUTHORISED BY:

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Signed by Chair.....

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