



Sherfield Park Parish Council (SPPC)
Ordinary Meeting held remotely
at 7.30pm on Wednesday 9th September 2020

	<u>IN ATTENDANCE</u>	<u>APOLOGIES</u>	<u>ABSENT</u>
Councillors:			
Cllr. Bowyer	✓		
Cllr. Gordon	✓		
Cllr. Vaux		✓	
Cllr. Alvares	✓		
Cllr. Rouse	✓		
Cllr. Circuit	✓		
Cllr. Parfrey	✓ (co-opted)		

In attendance: Tracy Hamer (Clerk) taking the minutes. The meeting was chaired by Cllr Rouse.
 Two members of the public were in attendance.

Agenda Item	Issue	Actions
092001	To receive and accept apologies of absence Apologies were received from Cllr Vaux and Borough Councillor Miller.	
092002	To receive any declarations of interest relevant to items on this agenda. Nil.	
092003	To sign as a correct record, the minutes of the remote meeting of the Full Council held on 8th July 2020. The Council unanimously agreed the minutes. <i>Proposed by Cllr Rouse and seconded by Cllr Circuit.</i>	
092004	Matters arising from items from previous meetings and actions as noted on the action log. <ul style="list-style-type: none"> Amport Road play area – it was noted that responses to the public consultation are due by 11th September – http://sherfield.croudacehomes.co.uk The new bin for the green space at the end of Chilworth Way bin is in position, although we are awaiting a replacement base. 	Clerk
092005	To receive any Chairman's announcements. <ul style="list-style-type: none"> Cllr Rouse noted the recent information regarding the proposed Solar Farm in Bramley. More detail can be found at www.bunkershillsolarfarm.co.uk Cllr Rouse confirmed that SPPC is 100% exempt from paying 	

Signed by Chair.....

	non-domestic business rates.	
092006	Public Participation Session. A member of the public raised his concern regarding the speed of traffic throughout Sherfield Park. Cllr Circuit will liaise directly to discuss speed awareness initiatives.	
092007	To receive reports from the County Councillor, Borough Councillors, the SPCA & the PPG <ul style="list-style-type: none"> • County Councillor - Nil • Borough Councillors - Nil • SPCA – See Appendix 1 • PPG - Nil 	
092008	To formally co-opt Mr Paul Parfrey onto the Parish Council The Council resolved unanimously to co-opt Mr Parfrey onto the Council. Mr Parfrey will sign his declaration of Acceptance of Office and Members Interest Form with the Clerk at The Parish Office on Monday 14 th September. <i>Nominated by Cllr Circuit and seconded by Cllr Bowyer.</i>	
092009	To note the current financial situation. The Council noted the present financial situation is satisfactory. See Appendix 2.	
092010	To authorise any requests for payments The Council resolved to approve the payments in Appendix 3 to these minutes. <i>Proposed by Cllr Gordon and seconded by Cllr Rouse.</i>	Clerk
092011	To note annual increase in Clerks salary and backdated holiday. The Council resolved to approve the above increase and payment. <i>Proposed by Cllr Circuit and seconded by Cllr Bowyer.</i>	Clerk
092012	To consider jobs allocated to the lengthsman. The Council resolved to ask the lengthsman to complete the resurfacing to the path adjacent to the playing field. Associated costs will be discussed and approved at the next meeting of the Full Council in October.	Clerk
092013	To consider Halloween 2020 at Sherfield Park The Council acknowledged concerns relating to the volume of visitors to Sherfield Park during Halloween. It was agreed that SPPC will urge anyone who wishes to attend to listen to Government advice regarding Covid-19 and ask that they refrain from attending. The Clerk will draft copy for approval which will be circulated via social media, website, notice boards and the Loddon Valley Link.	Clerk
092014	To receive a report from Open Spaces. The Clerk is exploring options regarding the Christmas tree planted at the office last year which has not thrived.	Clerk

Signed by Chair.....

092015	To consider and approve cost of planters for placement at the parish office. The Council unanimously resolved to spend £1,250 from earmarked reserves to build and install planters (Quote 1) and purchase compost and bulbs/plants. <i>Proposed by Cllr Bowyer and seconded by Cllr Gordon.</i>	Cllr Gordon/ Cllr Bowyer/Clerk
092016	To consider consultations on reform of the planning system. Cllr Bowyer urged members to read the circulated notes and guidance. If members wish to submit feedback a planning meeting will be scheduled by Cllr Bowyer.	Cllr Bowyer
092017	To note and approve updates to the risk register and consider any additional risks identified in this meeting. Nil.	
092018	To consider matters for including in the next issue of the Loddon Valley Link <ul style="list-style-type: none"> • New SPPC councillor • Halloween • Continuation of path improvements adjacent to the playing field 	Clerk
092019	To confirm the date of the next Parish Council meeting as 14th October 2020.	Clerk

There being no further business, the meeting closed at 8.56pm

Signed by Chair.....

Appendix 1 – Agenda Item 092007, update from Carl Lesh

Community Centre

This week sees the Centre reopen, although the entrance doors will need to remain closed for Covid-19 Track & Trace and social distancing measure etc. Classes, activities and groups will slowly begin to resume over the coming weeks, with the majority returning before October Half Term.

In line with government guidance we will not be taking bookings for private parties and hall hire will be limited to two households/permitted activities only. Unfortunately indoor sports such as 5 A-side football are not currently permitted to return.

There are no planned Centre/SPCA events and sadly our popular Cafe4u is not able to restart for the foreseeable future due to kitchen restrictions to allow Willowdene Nursery hot food preparation.

We have lost two groups Embiote, children's ballet, and Basingstoke Yoga Studio due to work life balance and relocation. However, we have some new adult art classes beginning towards the end of September and a new yoga session.

With COVID-19 guidelines, social distancing measures and a one way system is in place we are very much looking forward to welcoming our regular hirers back after 24 weeks!

SPCA

The SPCA have been holding regular meetings behind closed doors and this will continue for the time being. I have now moved house but am continuing with my role as chair for the foreseeable future and aim to attend our meetings in person and major events too.

Signed by Chair.....

Appendix 2 – Agenda Item 092009

Bank Reconciliation Statement as at 31/07/2020 for Cashbook 1 - Lloyds

Bank Statement Account Name (s)	SPPC Lloyds
Balances	26,796.27
Unpresented Cheques (Minus) Amount	0.00
Receipts not Banked/Cleared (Plus)	0.00
Balance per Cash Book is :-	26,796.27
Difference is:	0.00

Bank Reconciliation Statement as at 31/07/2020 for Cashbook 2 - HSBC

Bank Statement Account Name	SPPC HSBC
Balances	66,393.55
Unpresented Cheques Amount	0.00
Receipts not Banked/Cleared (Plus)	0.00
Balance per Cash Book is:	66,393.00
Difference is:	0.00

Bank Reconciliation Statement as at 31/08/2020 for Cashbook 1 - Lloyds

Bank Statement Account Name (s)	SPPC Lloyds
Balances	25,090.68
Unpresented Cheques (Minus) Amount	0.00
Receipts not Banked/Cleared (Plus)	0.00
Balance per Cash Book is :-	25,090.68
Difference is:	0.00

Bank Reconciliation Statement as at 31/08/2020 for Cashbook 2 - HSBC

Bank Statement Account Name	SPPC HSBC
Balances	66,394.11
Unpresented Cheques Amount	0.00
Receipts not Banked/Cleared (Plus)	0.00
Balance per Cash Book is:	66,394.11
Difference is:	0.00

Signed by Chair.....

Appendix 3 – Agenda Item 0920010

BT	Monthly office broadband charge	GP00546968	DD	£60.36	DD 01/09/2020
PlusNet	Monthly office phone charge	13355810	DD	£6.59	DD 04/09/2020
SSE	Electricity	2405418415	SO	£15.00	DD 21/08/2020
Staff salaries & associated costs	Staff salaries , Tax & NI	September	EP	£1,411.22	Staff salaries & associated costs TBC
Roots	Grass Cutting	1763	EP	£48.00	
RBS	Data Transfer	28253	EP	£30.00	
Sleeptight Security	Balance of service payment	1837	EP	£129.00	
SSE	Christmas Lights Supply	991730575	EP	£28.91	
			PAYMENT TOTALS	£1,662.13	

Signed by Chair.....

Signed by Chair.....