



SHERFIELD PARK PARISH COUNCIL

Sherfield Park Parish Council (SPPC)
Ordinary Meeting held outside at The Parish Office
at 7.30pm on Wednesday 14th July 2021

| | <u>IN ATTENDANCE</u> | <u>APOLOGIES</u> | <u>ABSENT</u> |
|---------------------|----------------------|------------------|---------------|
| Councillors: | | | |
| Cllr. Gordon | ✓ | | |
| Cllr. Rouse (Chair) | | ✓ | |
| Cllr. Circuit | ✓ | | |
| Cllr. Parfrey | ✓ | | |
| Cllr. Wisniewski | ✓ | | |

In attendance: Borough Councillor Laura Edwards. Tracy Hamer (Clerk) taking the minutes. The meeting was chaired by Cllr Gordon.

| Agenda Item | Issue | Actions |
|---------------|--|---------|
| 072101 | To receive and accept apologies of absence County Councillor Elaine Still, Borough Councillors Miller and Vaux, Cllr William Rouse. | |
| 072102 | To receive any declarations of interest relevant to items on this agenda. Nil. | |
| 072103 | To sign as a correct record, the minutes of the Ordinary Meeting of Sherfield Park Parish Council held on 23rd June 2021. The Council unanimously agreed the content of the minutes. <i>Proposed by Cllr Gordon and seconded by Cllr Circuit.</i> | Clerk |
| 072104 | Matters arising from items from previous meetings and actions as noted on the action log. <ul style="list-style-type: none"> • Pettys Copse Path – See Item 072112. • Damaged trees in woods off Gaiger Roundabout – following quote to remove the trees, the Clerk has attempted to establish land ownership via BDBC who are unable to establish and have advised the SPPC take their own legal advice. It was unanimously decided to cease any further action on this matter; however the trees will be monitored regularly by Open Spaces. • Entrance signage – See Item 072111. | |
| 072105 | <ul style="list-style-type: none"> • To receive any Chairman’s announcements. Cllr Gordon noted the first Chair’s Clinic held on the 5th July has been well attended. The next date is scheduled for Monday 19th July and Borough Councillors will be in | |

Signed by Chair.....

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| | attendance. | |
| 072106 | Public Participation Session. Nil. | Clerk |
| 072107 | <p>To receive reports from the County Councillor, Borough Councillors, the SPCA & the PPG</p> <ul style="list-style-type: none"> County Councillor Elaine Still – HCC have confirmed the works at Taylors Farm Roundabout are currently delayed. There is a requirement to relocate a BT chamber before the fourth arm of the roundabout can be constructed - BT have commenced works but have not been able to complete due to a problem with obtaining materials to construct the new chamber, which is very disappointing. This has resulted in a large excavation in the middle of the works area, which is far from ideal. As such, Gracelands are currently unable to continue with the S278 programme, which I'm informed may be delayed by up to 6 weeks. Borough Councillors – Cllrs Vaux and Edwards noted that the delays in grass cutting are being addressed by BDBC with extra shifts and overtime to address the backlog. Cllr Vaux has agreed that a report will be presented to the Communities Environment and Partnership Committee in the Autumn to gather learning to inform next year's budget discussions. Following requests to get in touch, Cllr Vaux received a number of further contacts regarding noise disturbance on the estate from Sherfield Hall. The owner of Sherfield Hall held a sizeable dinner party outside on Saturday 26th June, and further complaints were received. Environmental Health at the borough are now writing to the owner to formally make him aware of the complaints received and the legal powers available to the borough. If any residents are concerned about potential noise, please get in touch with Cllr Vaux. Cllr Vaux thanked the Parish Council for responding to the Local Plan Update. A number of Borough Members' Advisory Panels are being held on a wide range of topics to inform the Update, where the parish council's views are noted and inform discussions. Parish Councils will be contacted at the end of the summer with the latest proposals. The timeline remains for the Update to be adopted in Spring 2024. At the Full Council meeting on Thursday this week, approval is being sought to replace the 5 lifts at The Malls shopping centre, to the car parks. This includes the lifts to access The Anvil, and commuters use when accessing the railway station. Cllr Vaux commented on recent works at Gaiger Avenue roundabout – Following a number of complaints and concerns from residents, the HCC visit on Friday led to some changes in the way the work is being done, particularly to | |

Signed by Chair.....

improve safety for pedestrians. It has been established that the trench is for power (electricity) and will continue up to the lamppost next to the bus station. It's unfortunate that residents have been inconvenienced by the work on Gaiger Avenue, and it is hoped it will be completed in the next week. So far, the disruption to traffic on the A33 has been minimal. When traffic lights come into use the tailbacks are likely to be significant. Night works are due to take place at the end of the month, which are likely to be a disturbance to residents nearby. Concerns have been raised about construction traffic from the Redlands site go through the Park. Cllr Edwards will be looking into this as they should be using permitted routes only.

- Cllr Edwards reminded attendees that The Scarecrow Trail, organised by The Basingstoke & District Disability Forum (BDDF) will be taking place on the weekend of 24/25 July. It is an excellent event and a great day out.
- The issue around the waste collection teams leaving rubbish on the floor has been noted and reported. The Clerk, Cllr Vaux and Cllr Edwards have liaised with Borough teams who have responded and note the issue has been raised. Residents are encouraged to report any future incidents to the council. All lorries have 360-degree cameras so the incidents can be viewed and logged.
- SPCA – Youth club update, see appendix 1
- PPG – The Covid-19 vaccination programme continues apace, however numbers of people in the 18-24 years age group being vaccinated remain low. Vaccination centres are now operating without appointments to encourage as many people as possible to “grab a jab” – either a first jab, or if within 8 weeks of a first jab, to come along for their 2nd jab. As resistance to the dominant Delta variant is considerably higher after two jabs, it is critical that as many people as possible have the two jabs as numbers of people infection continue to rise rapidly. As things currently, the Fire Station will cease to be a vaccination centre in early September.
 - The consultation on the next steps for the new hospital has been delayed to the end of the summer, to synchronise with timings with other major hospital developments and support learning across the NHS.
 - Moving to new premises - agreement from the CCG to the proposed move to new premises has been delayed (now expected to be considered at a meeting in August). As a temporary measure to free up more space at the current building, permission has been granted by the CCG for various administration roles to be moved to Grove House. This will enable more space to be utilised for consultations and clinics at the practice building.
 - Demand at the surgery has increased enormously since lockdown eased, plus the complexity of the presentation of

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| | <p>patients has increased too. The practice is reviewing the way patients access their service (phone triage, econsult, etc) as there is unsustainable demand on the Same Day Team. An identified problem, for example, is that it often takes 2-3 remote contacts to solve something that would have been managed with one face-to-face consultation. Remote consultations are extremely useful and most have worked well, however they estimate that 25% of contacts require face to face consultation – so how do they identify these more effectively.</p> <ul style="list-style-type: none"> - A new part time GP is about start, and another doctor has increased the sessions they are working at the practice, providing additional GP time, and a nurse practitioner is also working extra hours, however the practice believes changes in the way their services are being provided are also required to manage the additional demand with the increasing complexity of patient need. | |
| 072108 | <p>To note the current financial situation including Quarter 1 spend against budget. The Council noted the present financial situation is satisfactory. See Appendix 2.</p> <p>Cllr Gordon noted that the grant request from October 2020 (agenda item 102014) from Chineham RFC qualifies for payment as all criteria and conditions have now been met.</p> | Clerk |
| 072109 | <p>To authorise requests for payments. The Council resolved to approve the payments in Appendix 3, to these minutes. Payments due in August will be circulated by email and ratified at the September meeting. <i>Proposed by Cllr Gordon and seconded by Cllr Circuit.</i></p> | Clerk |
| 072110 | <p>To hear an update from Open Spaces. Cllr Parfrey to organise an Open Spaces meeting in August.</p> | Clerk |
| 072111 | <p>To hear an update regarding entrance signage and approve potential cost of planning application. This item will be deferred until written consent has been received from Croudace.</p> | Clerk |
| 072112 | <p>To review costs for resurfacing Pettys Copse Path. BDBC are no longer able to contribute to the cost of resurfacing the path as it is not deemed necessary works. SPPC have sought costs to fund the work. Any potential work will need to be agreed by BDBC before commencement. Item to be deferred until September.</p> | Clerk |
| 072113 | <p>Review and approve Asset Register in accordance with recommendations made during the Internal Audit for year ending March 2021. The Council unanimously resolved to approve the updated SPPC Asset Register. <i>Proposed by Cllr Parfrey and seconded by Cllr Circuit.</i></p> | Clerk |

Signed by Chair.....

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| 072114 | <p>Review and approved SPPC Standing Orders. The Council unanimously resolved to approve and adopt the updated SPPC Standing Orders. <i>Proposed by Cllr Gordon and seconded by Cllr Parfrey.</i></p> | Clerk |
| 072115 | <p>Review and approve Terms of Reference for the following SPPC Committees:</p> <ul style="list-style-type: none"> • Planning • Finance • Open Spaces <p>The Council unanimously resolved to approve and adopt the above names policies. <i>Proposed by Cllr Parfrey and seconded by Cllr Wisniewski.</i></p> | |
| 072116 | <p>To consider planning application: 21/02072/HSE at 134 Rockbourne Road, RG27 0SR <i>Ground floor single storey rear extension and new rear side boundary fence.</i></p> <p>The Council unanimously resolved to support the above-named application. The change in fence height was noted and applicants were advised to check any associated covenants and ensure all neighbours are aware and in agreement with the proposed changes to the fence. <i>Proposed by Cllr Parfrey and seconded by Cllr Circuit.</i></p> <p>To note recent updates in relation to: 21/00808/OUT - Land at Redlands, Reading Road, Sherfield-on-Loddon</p> <p>The first round of consultee comments has been received and as a result of these comments the applicants are going to be providing further information and revised drawings/details. These revisions and details are seeking to overcome the concerns raised by the Urban Design Officer, Landscape Officer and Lead Local Flood Authority. As such the application is still pending consideration awaiting the revised details ahead of re-consultation with relevant parties.</p> <p>At the current time there is one objection from a resident as well as the objections/comments from each of the surrounding parish councils (Chineham, Sherfield Park, Old Basing and Lychpit and Sherfield-on-Loddon). Therefore, if following amendments, the applicants were able to overcome the objections a delegated decision could be taken.</p> | |
| 072117 | <p>To note and approve updates to the risk register and consider any additional risks identified in this meeting. Nil.</p> | |
| 062118 | <p>To consider matters for including in the next issue of the Loddon Valley Link.</p> | |

Signed by Chair.....

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| | <ul style="list-style-type: none"> • Casual Vacancies • Installation of SID's • Redlands Update | |
| 062118 | To confirm the date of the next Parish Council Meeting as 8th September 2021 at The Parish Office. There is no meeting in August. | |

There being no further business, the meeting closed at 8.30pm

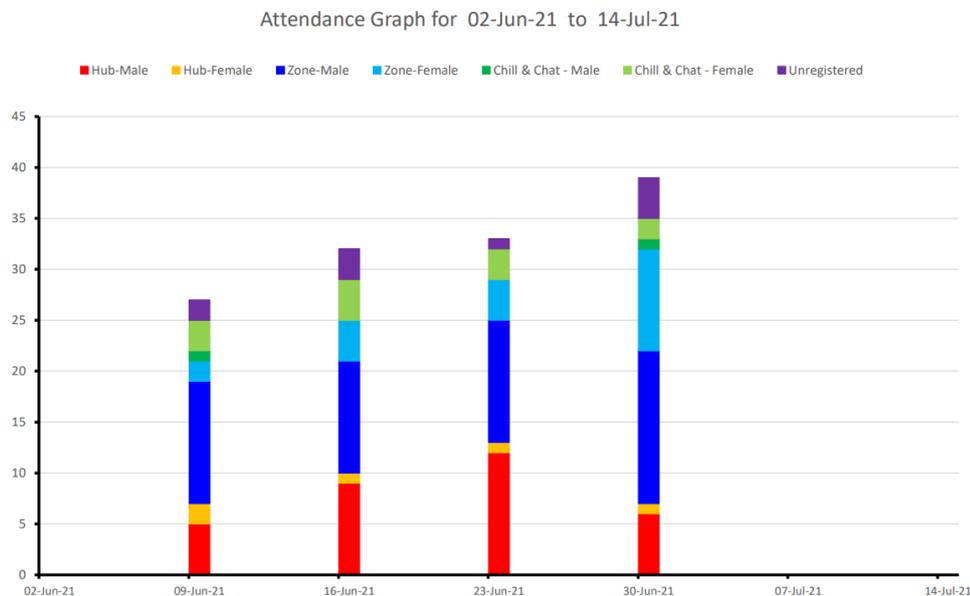
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Signed by Chair.....

Appendix 1 – Agenda Item 072107

Youth Club Update

Youth Club restarted after the May half term on Wednesday 9th July. Attendance at each session has been steadily increasing, which you can see on the attached graph which one of our YC volunteers and newly SPCA Trustee has produced:



The Hub (younger age group Junior Sch Years 3-6) between of 8 & 13 children

The Zone (Secondary school Years 7-11) between 14-26 children

At this week’s Youth Club, we had 39 children across the two sessions!

It has been lovely to welcome the children back the regular attendees and we’ve had lots of new members join too! We have been lucky with the weather and given the current COVID-19 are meeting and hosting the sessions outside on the playing fields.

They children are enjoying socialising, crafting (some lovely coasters and fridge magnetic were made for Father’s Day) and playing various outdoor games, cricket, archery, table tennis, giant connect 4 & giant jenga and football!

Signed by Chair.....

Appendix 2 – Agenda Item 072108

| Date: 01/07/2021 | | Sherfield Park Parish Council | | Page 1 |
|---|-----------------------|---|------------------------------------|------------------|
| Time: 10:18 | | Bank Reconciliation Statement as at 30/06/2021 for Cashbook 1 - Current Bank A/c | | User: TRACY |
| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> | |
| SPPC Lloyds | 30/06/2021 | | 26,103.08 | |
| | | | <u>26,103.08</u> | |
| <u>Unpresented Cheques (Minus)</u> | | <u>Amount</u> | | |
| | | 0.00 | | |
| | | | <u>0.00</u> | |
| | | | 26,103.08 | |
| <u>Receipts not Banked/Cleared (Plus)</u> | | | | |
| | | 0.00 | | |
| | | | <u>0.00</u> | |
| | | | 26,103.08 | |
| | | | Balance per Cash Book is :- | 26,103.08 |
| | | | Difference is :- | 0.00 |

| Date: 01/07/2021 | | Sherfield Park Parish Council | | Page 1 |
|---|-----------------------|---|------------------------------------|------------------|
| Time: 10:19 | | Bank Reconciliation Statement as at 30/06/2021 for Cashbook 2 - HSBC | | User: TRACY |
| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u> | <u>Balances</u> | |
| SPPC HSBC | 20/06/2021 | 49 | 76,400.37 | |
| | | | <u>76,400.37</u> | |
| <u>Unpresented Cheques (Minus)</u> | | <u>Amount</u> | | |
| | | 0.00 | | |
| | | | <u>0.00</u> | |
| | | | 76,400.37 | |
| <u>Receipts not Banked/Cleared (Plus)</u> | | | | |
| | | 0.00 | | |
| | | | <u>0.00</u> | |
| | | | 76,400.37 | |
| | | | Balance per Cash Book is :- | 76,400.37 |
| | | | Difference is :- | 0.00 |

Signed by Chair.....

Appendix 3 – Agenda Item 072109

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|-----------------------------------|---------------------------------|------------|----|-----------------------|-----------------------------------|
| BT | Monthly office broadband charge | GP00546968 | DD | £46.14 | DD 01/07/2021 |
| Clerks Expenses | Mobile Phone | | EP | £6.50 | |
| SSE | Electricity | 2405418415 | SO | £15.00 | DD 21/07/2021 |
| Staff salaries & associated costs | Staff salaries, Tax & NI | July | EP | £1,019.38 | Staff salaries & associated costs |
| Netwise | Annual Maintenance and Support | 2181 | EP | 432.00 | |
| | | | | PAYMENT TOTALS | £2,128.82 |

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Signed by Chair.....

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