



SHERFIELD PARK PARISH COUNCIL

Sherfield Park Parish Council (SPPC)
Draft Minutes of an Ordinary Meeting at The Parish Office
at 7.30pm on Wednesday 10th November 2021

	<u>IN ATTENDANCE</u>	<u>APOLOGIES</u>	<u>ABSENT</u>
Councillors:			
Cllr. Gordon	✓		
Cllr. Rouse (Chair)		✓	
Cllr. Circuit	✓		
Cllr. Parfrey	✓		
Cllr. Wisniewski	✓		

In attendance: Borough Councillors Vaux and Miller, Tracy Hamer (Clerk) taking the minutes, 3 members of the public. The meeting was chaired by Cllr Gordon.

Agenda Item	Issue	Actions
112101	To receive and accept apologies of absence Cllr Rouse and Borough Councillor Edwards.	
112102	To receive any declarations of interest relevant to items on this agenda. Nil.	
112103	To sign as a correct record, the minutes of the Ordinary Meeting of Sherfield Park Parish Council held on 13th October 2021. The Council unanimously agreed the content of the minutes. <i>Proposed by Cllr Gordon and seconded by Cllr Parfrey.</i>	Clerk
112104	Matters arising from items from previous meetings and actions as noted on the action log. <ul style="list-style-type: none"> • Pettys Copse Path Update – see item 112113 • Entrance signage – Croudace have now agreed in principle after reviewing the detailed spec. The Clerk is progressing the planning application. 	Clerk
112105	To receive any Chairman’s announcements. <ul style="list-style-type: none"> • Cllr Gordon expressed her deepest sympathies on behalf of SPPC to Mrs Jayne Perkins and her family following the sad passing of Mr Howard Perkins who was part of the Parish Council at its inception. • Halloween – Cllr Gordon thanked Cllrs Parfrey and Wisniewski for manning the office during the evening. It was also noted that Sherfield Park was well attended once again, and no issues have been reported. Concern was raised for future events with regards to traffic safety. Cllr Vaux offered 	

Signed by Chair.....

	<p>to feedback to PCSO Lucy Ollerenshaw.</p> <ul style="list-style-type: none"> • A review will be undertaken by the Chairman and members of the Environment, Transport and Economy Select committee to look at the option of 20mph zones in residential areas. 	
112106	<p>Public Participation Session.</p> <ul style="list-style-type: none"> • The Over 55's thanked Cllr Rouse for organising the recent speaker. • A member of the public asked for intervention regarding overgrown areas around the flats at Rockbourne Road. The Clerk will investigate land ownership and raise appropriately. 	
112107	<p>To receive reports from the County Councillor, Borough Councillors, the SPCA & the PPG</p> <ul style="list-style-type: none"> • County Councillor – A report was circulated earlier in the week and can be found as Appendix 1. • Borough Councillor – Cllr Miller reported his attendance at the recent HALC AGM and noted that Hampshire Police will be paying particular attention to anti-social behaviour locally. Two motions were also passed which relate to Parish and Town Councils deciding on the manner to host their meetings – in person/remote/hybrid and the introduction of 20mph zones in residential areas. Cllr Miller also requested collaborative work with Chineham PC regarding recent speedwatch projects. Cllr Vaux was in attendance at the recent Economic, Planning and Housing Committee meeting and noted that plans for Chineham station are still in place. Plans for a mass transit system have progressed to the use of electric buses, but bus lanes would be required. • SPCA – The centre is now back to 97% capacity. The financial position is secure, and end of year account are being settled presently. There are some outstanding maintenance issues such as faulty kerbstones, fencing and block paving, this is being investigated. The boot scrapers are due to be installed asap. • PPG – There is a new container at the surgery to create more space and a second will be in situ in the coming months. 	
112108	<p>To note the current financial situation. The Council noted the present financial situation is satisfactory. See Appendix 2.</p>	
112109	<p>To authorise requests for October payments. The Council resolved to approve the payments in Appendix 3 to these minutes. <i>Proposed by Cllr Gordon and seconded by Cllr Circuit.</i></p>	Clerk

Signed by Chair.....

112110	<p>To hear an update from Open Spaces. Cllr Parfrey noted that the Open Spaces Committee met two weeks ago and wish to ask Croudace to undertake some clearance of the area near the Sunwood Drive roundabout which is very overgrown.</p>	Clerk
112111	<p>To consider and decide on Lengthsman tasks for year ending March 2022. The Open Spaces Committee suggested some maintenance at the balancing ponds, but it was decided that further clarification regarding responsibilities and ownership is required. Alternative projects include clearance of the stream and ditch at the end of Taylors Farm path.</p>	Clerk/Cllr Parfrey
112112	<p>To consider and decide on a sum to spend on replacement Christmas Tree lights for the Gaiger roundabout. The Council resolved to spend a maximum of £25.00. <i>Proposed by Cllr Parfrey and seconded by Cllr Wisniewski.</i></p>	Clerk
112113	<p>To consider and decide on next steps regarding Pettys Copse Path. Following lengthy discussion around the advice provided to the Parish Council from HALC and Hampshire Legal, it was decided that at the present time the Parish Council do not have the powers to resurface the path as hoped, due to liabilities associated with the transfer of the land to BDBC. The Clerk will contact Croudace Homes to organise a meeting to gauge next steps but feel very strongly that the project should be completed.</p>	Clerk
112114	<p>To consider meeting with Miller Homes, SoL Parish Council and relevant ward councillors in reference to development at Sherfield Hill Farm. The Council agreed to organise a meeting and the Clerk will liaise with all parties to agree a date and venue.</p>	Clerk
112115	<p>To review and adopt the following SPPC policies:</p> <ul style="list-style-type: none"> • SID Risk Assessment • Payroll Policy • Asset Register <p>The Council resolved to adopt the above policies. <i>Proposed by Cllr Parfrey and seconded by Cllr Wisniewski.</i></p>	Clerk
112116	<p>To hear an update regarding the Speed Indicator Device. Cllr Circuit reported that all supporting brackets are in place so that the SID can be moved amongst the agreed and licensed locations. It was initially located on Gaiger Avenue, but the disturbance caused by the road works meant the data was affected.</p> <p>It is now operational on Ampport Road and will remain in place for another week, before moving to its third location on Rockbourne Road.</p> <p>Early analysis of data from Gaiger Avenue from the 24th to the 29th showed the following:</p>	

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	<ul style="list-style-type: none"> • Average speed into camera – 21mph • Average speed out of camera – 19mph • Maximum speed into camera – 39mph • Maximum speed out of camera – 56mph • Number of vehicles entering from roundabout – 3,500 <p>Data will be published on the Parish Council from January 2022.</p>	
112117	<p>To consider any additional risks identified in this meeting and update as required.</p> <p>Nil.</p>	
112118	<p>To consider matters for including in the next issue of the Loddon Valley Link.</p> <ul style="list-style-type: none"> • Christmas and New Year • Update regarding roadwork on Gaiger Avenue • Casual vacancies • Speedwatch volunteers 	
112119	<p>To confirm the date of the next Parish Council Meeting as Wednesday 10th November 2021 at 7.30pm at The Parish Office.</p>	

There being no further business, the meeting closed at 8.37pm

Signed by Chair.....

Appendix 1 – Agenda Item 112107

County Council’s first Climate Change Annual Report published

As COP-26 conference begins in Glasgow, Hampshire County Council has issued a detailed overview of its work towards tackling climate change, covering the 12 month period since the launch of its Climate Change Strategy. This first Climate Change Annual Progress Report 2020 – 2021 sets out the significant progress that is being made across the county to reduce carbon emissions and ensure that Hampshire is prepared for the impacts of climate change. The work is focused on key areas like reducing emissions from transport, making homes more energy efficient, generating local renewable energy and protecting and enhancing our natural environment.

The report makes it clear that Hampshire’s residents and communities have a vital role in reducing emissions and preparing for the impacts of climate change in their own homes and through lifestyle choices. Multiple projects have therefore been set up to support communities to be active at a local level.

Among the projects featured is The Greening Campaign which has provided support and advice to 40 Hampshire communities, despite COVID-19, to work through a step-by-step process of reducing their carbon footprint. The first steps include taking very simple actions at a household level, such as reducing how much energy and water they use and to be more energy efficient.

At another level the focus is on actions to generate more local renewable energy. Together with iChoosr, in March 2021, the County Council launched the first Solar Together Campaign in Hampshire – a scheme that offers high-quality solar photovoltaic (PV) panels and battery storage to help residents generate their own green energy - maximising on bulk buying power to offer competitive prices for the purchase of panels. The County Council is also working with Community Energy South to build a network of community energy projects around the county.

Additionally, in supporting households to reduce transport emissions, the County Council secured Government funding for the installation of 50 on-street residential electric vehicle charge points (in Winchester and Eastleigh) and there are plans to extend this wider.

The Annual Report also highlights the critical role the natural environment plays in helping alleviate the impacts of climate change and how investing in initiatives like tree planting (over 1,250 trees during the past 12 months) and the Parish Pollinator Project to make improvements to pollinator habitats in Hampshire’s towns and villages, are essential.

In a separate initiative, Hampshire County Council is offering grants to make community buildings more energy efficient as part of its commitment to combatting climate change. Measures that could be funded include solar panels, LED lighting, window replacements or insulation for buildings such as village halls and community centres. Applications are welcome from parish or town councils as well as community groups in unparished areas of Hampshire. For more information, visit: hants.gov.uk/community/grants/grants-list/parish-town-council-investment-fund

Boost your immunity this winter

Hampshire County Council is backing the NHS call for everyone to ‘Boost your immunity this winter’ by getting the COVID-19 booster and ‘flu vaccine. With COVID-19 infection rates continuing to rise across the county, eligible residents are being urged to get their booster and ‘flu jabs as soon as possible.

Free flu jabs are available to adults over 50, anyone with a long-term health condition, healthcare workers and carers, most children aged 2-16 years and pregnant women. A free COVID-19 booster is available to

Signed by Chair.....

adults over 50, carers and health and social care workers, anyone living and working in care homes, people with certain health conditions and people who live with someone who is immunocompromised.

Residents eligible for the COVID-19 booster will be contacted by the NHS – if anyone has not been contacted within a week of reaching six months since their second jab they can call 119 or [book online via the NHS National Booking Service](#). Those who are eligible for a free 'flu vaccine can book an appointment through their GP surgery or local pharmacy. It is not too late to book a first or second dose of the COVID-19 vaccination: [anyone aged 16+ can book the vaccine through the National Booking System on the NHS website](#), go to a [walk-in clinic](#) or contact their GP surgery.

Support for Hampshire's children

Hampshire's eligible vulnerable children received food vouchers this October half term, thanks to further funding provided to the County Council by the Department for Work and Pensions (DWP). £591,810 of funding was granted by Hampshire County Council to schools, colleges and early years settings for the purchase of one £15 voucher per child for the one-week October half term holiday.

Hampshire County Council is also encouraging parents and carers whose children are or may be eligible for benefits related free school meals to sign-up for free holiday and food scheme spaces over the Christmas and Easter holidays. More than 10,000 Hampshire children benefited from free places during this year's summer holiday. Parents and carers can [sign up](#) for free school meals using the [Hampshire Online FSM Application \(cloudforedu.org.uk\)](#) and find out what activities are offer in their area by searching the [Family Information and Services Hub](#).

Bus Service Improvement Plan

Hampshire County Council has reached the next important milestone in meeting the ambitions of the Government's 'Bus Back Better 'strategy – aimed at driving significant improvements in local bus services (outside of London) - with the approval of its [proposed Bus Service Improvement Plan \(BSIP\)](#). This sets out the vision and the proposed steps that would be taken to achieve higher standards in bus travel in Hampshire. Hampshire's BSIP aims to be a catalyst for substantially increasing bus use across the whole of the county by creating the conditions that will both attract investment for bus services and infrastructure, as well as grow the number of passengers. A consultation exercise on the proposed BSIP will now be undertaken.

Signed by Chair.....

Appendix 2 – Agenda Item 112108

Date: 03/11/2021
Time: 12:17

Sherfield Park Parish Council
Bank Reconciliation Statement as at 31/10/2021
for Cashbook 1 - Current Bank A/c

Page 1
User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
SPPC Lloyds	31/10/2021		33,940.44
			33,940.44
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			33,940.44
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			33,940.44
		Balance per Cash Book is :-	33,940.44
		Difference is :-	0.00

Date: 03/11/2021
Time: 12:13

Sherfield Park Parish Council
Bank Reconciliation Statement as at 31/10/2021
for Cashbook 2 - HSBC

Page 1
User: TRACY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
SPPC HSBC	20/10/2021	53	76,402.93
			76,402.93
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			76,402.93
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			76,402.93
		Balance per Cash Book is :-	76,402.93
		Difference is :-	0.00

Signed by Chair.....

Appendix 3 – Agenda Item 112111

BT	Monthly office broadband charge	GP00546968	DD	£46.14	DD 01/11/2021
Clerks Expenses	Mobile Phone		EP	£50.93	Halloween, flowers
Paul Parfrey	Expenses		EP	£31.98	Frame for parish map
Rod Wise	Expenses		EP	£26.21	Halloween
SSE	Electricity	2405418415	SO	£15.00	DD 21/11/2021
Greenhouse Graphics	Printing		EP	£54.00	Parish Map
Rialtas	Missed payment		EP	£0.80	
Staff salaries & associated costs	Staff salaries, Tax & NI	September	EP	£1,019.38	Staff salaries & associated costs
			PAYMENT TOTALS	£1,244.44	

Signed by Chair.....

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