

# SHERFIELD PARK PARISH COUNCIL

## Sherfield Park Parish Council (SPPC) Minutes of an Ordinary Meeting at The Parish Office at 7.30pm on Wednesday 14<sup>th</sup> December 2022

<b>Councillors:</b>	<b><u>IN ATTENDANCE</u></b>	<b><u>APOLOGIES</u></b>	<b><u>ABSENT</u></b>
Cllr. Circuit (Chair)	✓		
Cllr. Gordon	✓		
Cllr. Palmer	✓		
Cllr. Parfrey	✓		
Cllr. Phoenix		✓	
Cllr. Wisniewski		✓	

In attendance: Cllr Vaux and Cllr Edwards

The meeting was chaired by Cllr Circuit and Clerked by Jane Stewart.

<b>Agenda Number</b>	<b>Item</b>	<b>Actions</b>
122201	<b>To receive and accept apologies of absence</b> Apologies received from Cllr Phoenix and Cllr Wisniewski	
122202	<b>To receive any declarations of interest relevant to items on this agenda</b> No declarations of interest pertaining to this Agenda were stated	
122203	<b>To sign as a correct record, the minutes of the Full Council Meeting held on 9<sup>th</sup> November 2022.</b>  <i>Proposed by Cllr Parfrey    Seconded by Cllr Gordon</i>	
122204	<b>Matters arising from previous meetings and actions as noted on the action log.</b>  There were no matters arising from previous meetings for items not covered in this Agenda	
122205	<b>To receive any Chairman's announcements</b> The Chair congratulated the Parish Council Clerk on her completion of and passing the ILCA qualification.  The Chair attended a consultation for plans to build a development of 150 homes and a care home in Sherfield on Loddon. The development is in the early phase of planning. The proposed access onto and off the A33 was disturbing considering the speed of traffic on the road and the volume of traffic. There is currently	

Signed  
Chair of Council



	in excess of 500 new houses to be built along the A33. The Chair was pleased to see a community building proposed in the new development.	
122206	<b>Public Participation Session – 15 minutes.</b> There were no public present	
122207	<p><b>To receive reports from:</b></p> <p><b>Cllr Edwards</b> – Cllr Edwards and Cllr Miller had met with the new owners of Chineham Shopping Centre. They outlined the early plans and are keen to work with local businesses and appear to be very community focussed. The new owners are looking at the current economic climate before firming up any plans.</p> <p>The Christmas waste collection dates and amendments have been published. If people have a real Christmas tree, they can recycle this through their garden waste.</p> <p>Re Homelessness – due to the recent weather conditions the Severe Weather Protocol had been activated.</p> <p>There has been a planning application for a 5G phone mast to be installed adjacent to Chineham Village Hall.</p> <p><b>Cllr Vaux</b> – Regarding Petty's Copse path, there has still been no further action. Croudace have put in a planning application for the lights and an action plan for the trees has been drawn up. Cllr Vaux has advised the planning department that Sherfield Park PC has put aside monies to improve the path and has suggested a temp BDBC person, the Chair of SPPC and herself meet to progress the issue. The Chair stated there are still a number of pockets of land awaiting handover from Croudace to BDBC. Cllr Vaux stated she would like Petty's Copse to be a priority.</p> <p>Thames Water Sewage – Cllr Vaux met the manager of the treatment works and the Regional Manager of Thames Water. She is asking them to alert residents in the affected areas when servicing takes place and implement an email address for complaints to be directed to. Cllr Vaux will be undertaking a tour of the sewage works and invited any Councillors from SPPC to join her.</p> <p>Cost of Living Community Fund – this has been set up to support residents in need due to the current cost of living economic climate. It is part of the Good Fund and open for applications.</p> <p>Car meet issues have arisen over the last few months. Maria Miller MP and Police Commissioner Donna Jones met with local police regarding an Action Plan to deal with car meets. A large exercise the previous weekend resulted in cars being seized and fixed penalty notices being issued. Residents are urged to report any car</p>	

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	<p>meet behaviours as an injunction against this activity could be implemented.</p> <p>CCTV has reduced instances of fly tipping</p> <p>Chineham Parish Council will be advertising for new Councillors and will be talking to Sherfield Park to do the same.</p>	
122208	<p><b>To note the current financial situation.</b></p> <p>Cllr Gordon presented the reserve and current account balances. She noted that three payments in November slightly differed from the amounts agreed. These were - Nest pension contribution was £83.32 not £80.32, The Range storage boxes were £60.89 not £60.00 and Clerk expenses included £27.90 mileage to attend a HALC briefing session.</p>	
122209	<p><b>To consider and resolve applying for a Lloyds debit card to pay for goods and expenses and enable more VAT to be claimed</b></p> <p><i>Proposed by Cllr Parfrey    Seconded by Cllr Palmer</i></p>	
122210	<p><b>To consider and resolve Clerk attending NALC seminar on community engagement</b></p> <p>The Clerk confirmed this was an online briefing and had been recommended by HALC who were focussing on community engagement</p> <p><i>Proposed by Cllr Parfrey    Seconded by Cllr Palmer</i></p>	
122211	<p><b>To authorise requests for December payments.</b></p> <p><i>Proposed by Cllr Gordon    Seconded by Cllr Palmer</i></p>	
122212	<p><b>To hear update on Sherfield 20 and consider and resolve final authorisation of project</b></p> <p>Plan agreed and approved</p> <p><i>Proposed by Cllr Parfrey    Seconded by Cllr Gordon</i></p>	
122213	<p><b>To formally review and approve the SPPC 2023/24 Budget and Precept Requirement.</b></p> <p>The proposal is to leave the Precept the same in the next financial year with any shortfall being covered by the reserves. The biggest increase in costs is salaries and associated costs. There has been an increase in spend for repairs and maintenance. Grants has been reduced to reflect actual requests. The recommendation is to keep the Precept the same due to the current economic climate. The Chair thanked the working party for their work. The proposed Precept budget for 2023/24 was accepted</p> <p><i>Proposed by Cllr Circuit    Seconded by Cllr Gordon</i></p>	

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Chair of Council



122214	<p><b>To review and make comment, if required, on the BDBC Budget Consultation</b></p> <p>Cllr Vaux commented that tough decisions were having to be made as Council Tax has been frozen. A discussion took place on the expectations on local authorities and unitary verses County Councils and the impact of the Levelling Up Bill and Strategic Local Plan</p>	
122215	<p><b>To consider Planning Application 22/03185/LDPO for 9 Brockham Grange Sherfield On Loddon Hampshire RG27 0FT and 22/03260/HSE 53 Chilworth Way Sherfield On Loddon Hampshire RG27 0FD</b></p> <p>9 Brockham – noted this appeared to fall within permitted development, 53 Chilworth Way – Two comments were made, one concerned the the permanent loss of a parking space and the other concerned to overall Taylors Farm planning condition disallows conversion of garage space into living space. SPPC will feed this back to BDBC Planning Department</p>	
122216	<p><b>To approve Lengthsman tasks for year ending March 2023.</b></p> <p>Cllr Parfrey commented no ideas had been forthcoming. The drainage ponds and balancing ponds need attention. Clerk to ascertain if Lengthsman will undertake these tasks</p>	Clerk
122217	<p><b>To hear an update regarding the Speed Indicator Devices</b></p> <p>Rockbourne Road –. Based on the data received the maximum speed recorded was 56mph. Clearly there is an issue with speeding traffic leaving the park.</p> <p>Re-locating the SID to the other side of the road to record traffic exiting. Councillors agreed to look at this. It would mean an additional license application and another bracket.</p>	
122218	<p><b>To note and approve updates to the risk register and consider any additional risks identified in this meeting and update as required</b></p> <p>None identified</p>	
122219	<p><b>To confirm the date of the next Parish Council meeting – Wednesday 11<sup>th</sup> January at 7.30pm.</b></p> <p>Confirmed</p>	

Meeting ended at 20.44

Signed  
Chair of Council





112209 – December Payment Request

Company Name	Detail	Inv Number	Method	Amount	Code	
BT	Monthly office broadband charge	GP00546968	DD	£50.89	4155	
Elancity UK	2 additional mounting bars for SIDs and delivery	Quote	BACS	£76.87	4080	
NALC	Seminar on Local Councils and Community engagement	Quote	Expenses	£38.93	4100	
SLCC	ILCA to CilCA Course	Quote	Invoice	£144.00	4100	
HALC	Officer Information session 22 November	5516	Invoice	£12.00	4100	
Sleeptight	Re-boot system and allow log in	Quote	BACS	£144	4080	
HIMRC	Month 8		BACS	£146.85	4000	
Clerk	December mobile phone allowance		Expenses	£6.50	4160	
Clerk	Expenses mileage to attend HALC briefing session			£27.90	4160	Paid Nov
Nest	Pension contribution to 23 December		DD	£88.94	4000	
Staff salaries	Clerk and Litter Warden		BACS	£1390.68	4000	
PAYMENT TOTALS				£2127.56		

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Date: 02/12/2022

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Time: 10:50

**Bank Reconciliation Statement as at 30/11/2022  
for Cashbook 1 - Current Bank A/c**

User: JANE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC Lloyds	30/11/2022		28,104.50
			<u>28,104.50</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			28,104.50
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			28,104.50
		Balance per Cash Book is :-	28,104.50
		Difference is :-	0.00

Date: 02/12/2022

Sherfield Park Parish Council

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Time: 10:51

**Bank Reconciliation Statement as at 30/11/2022  
for Cashbook 2 - HSBC**

User: JANE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC HSBC	30/11/2022	66	76,501.02
			<u>76,501.02</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			76,501.02
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			76,501.02
		Balance per Cash Book is :-	76,501.02
		Difference is :-	0.00

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