

# SHERFIELD PARK PARISH COUNCIL

**Sherfield Park Parish Council (SPPC)**  
**Minutes of an Ordinary Meeting at The Parish Office**  
**at 7.30pm on Wednesday 11<sup>th</sup> January 2023**

Councillors:	IN ATTENDANCE	APOLOGIES	ABSENT
Cllr. Circuit (Chair)	✓		
Cllr. Gordon	✓		
Cllr. Palmer	✓		
Cllr. Parfrey		✓	
Cllr. Phoenix	✓		
Cllr. Wisniewski	✓		

In attendance: One member of the public, Cllr Vaux, Cllr Miller and Cllr Edwards  
 The meeting was chaired by Cllr Circuit and Clerked by Jane Stewart.

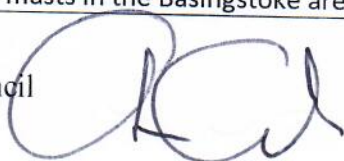
Agenda Number	Item	Actions
012301	<p><b>To receive and accept apologies of absence.</b>                      The Chair welcomed everyone to the Parish Council meeting and wished everyone a Happy New Year – the year Love Sherfield Park 20 begins.                      Apologies received from Cllr Parfrey</p>	
012302	<p><b>To receive any declarations of interest relevant to items on this agenda</b>                      There were no declarations of interest relevant to this Agenda</p>	
012303	<p><b>To sign as a correct record, the minutes of the Full Council Meeting held on 14<sup>th</sup> December 2022.</b>                      The Minutes were deemed a correct record   <i>Proposed by Cllr Gordon    Seconded by Cllr Palmer</i></p>	
012304	<p><b>Matters arising from previous meetings and actions as noted on the action log.</b>                      All items will be covered in this Agenda</p>	
012305	<p><b>To receive any Chairman’s announcements</b>                      The Chair and Clerk had a meeting with BDBC Street Cleaning Manager regarding bins and bin emptying. A formal Service Level Agreement (SLA) will be created , a good opportunity to take stock as Sherfield Park has matured as a community. A bin audit is underway which will highlight which bins are the most popular, which bins need replacing and what bins are surplus to requirement. It was a very positive meeting and the BDBC Team</p>	

Signed  
 Chair of Council



	want to work with the Parish Council in partnership to determine the best way forward. The Chair asked the dog walker Councillors to assist with reviewing the bin audit. The Chair noted the Street Cleaning Manager was very complimentary of how clean the park was, and the work done by the Parks Litter Warden. Part of the audit will ensure the Litter Warden has the right tools for the job going forward.	
012306	<p><b>Public Participation Session – 15 minutes.</b></p> <p>A member of the public asked why it was not common practice to publish the draft minutes of Full Council Meetings. The Clerk confirmed the draft Minutes were placed on the website, usually within one or two days of the meeting and replaced with the approved Minutes following the next Council meeting. A member of the public asked if the Love Sherfield Park 20 plan would be published. The Chair confirmed it would be published once roles had been assigned to Councillors</p>	
012307	<p><b>To receive reports from:</b></p> <p><b>Cllr Edwards</b> – Confirmed that from now until end of March a single local bus fare will not cost more than £2. It is a Government initiative to increase public participation in public transport. It was noted that there had been a number of issues on the A33 this week compounded by incidents on surrounding highways.</p> <p><b>Cllr Vaux</b> – There is a Low Cost Home Ownership event planned for 25<sup>th</sup> January 3 – 7pm. Clerk to publicise on the Parish website. Reference disposal of Christmas trees – the Garden Waste service will collect along with other garden waste. At the last meeting Councillor Vaux mentioned an upcoming visit to the Sewage Works. This will be made for a Wednesday afternoon. Councillor Circuit and Palmer will attend. Clerk to email Councillor Vaux their e mail addresses for date confirmation. There was discussion about recent car accidents on the roads around Arum Green. Cllr Vaux has spoken to the County Councillor and their Safety Team will be looking at both incidents with a view to increasing the signage and possibly installing lit signage. Speed Checks have taken place on Hanmore Road in Chineham. The Parish Council will identify possible Speed Check locations within Sherfield Park.</p> <p><b>Cllr Miller</b> – Met with the new owners of the Chineham Shopping Centre, the Marketing Director of the Investment Company that purchased it. At the moment there are no planned changes. There is a rumour on social media that Iceland will be closing down but no formal information regarding this has been made to the Centre Manager James Wall. Cllr Miller will be meeting with the investment company again in March. The application for a 15 metre 5G mast outside Chineham village hall is in addition to the existing 4G mast already in situ. Cllr Miller commented that Government Guidelines regarding 5G stated the application should be using existing infrastructure. There are 5 applications for 5G masts in the Basingstoke area – some of which have been turned</p>	<p>Clerk</p> <p>Clerk</p>

Signed  
Chair of Council



	down because of the impact on street scenes which are becoming cluttered.	
012308	<b>To note AGAR report July 2022 and accept report and External Auditor's Certificate and Notice of Conclusion of Audit. To note Interim Audit taking place on 30<sup>th</sup> January 2023 . To note appointment of external Auditors 2022-23 to 2026-2027 as BDO LLP</b> Noted	
012309	<b>To note review of Financial Regulations, Standing Orders and recommended policies</b> Noted	
012310	<b>To note review of risk assessments and risk management policies</b> Noted. The Chair asked for two Councillor volunteers to support the review of 012309 and 012310. Councillor Palmer and Phoenix volunteered	
012311	<b>To note the current financial situation including the current YTD spend against budget for Q3. Noted</b> Cllr Gordon brought the Councillors up to date on monies in the bank and spend against budget to end of Q3	
012312	<b>To authorise requests for January payments</b> Approved <i>Proposed by CllrPhoenix                      Seconded by Cllr Gordon</i>	
012313	<b>Update from Open Spaces</b> An Open Spaces meeting is taking place 12 <sup>th</sup> January	
012314	<b>Update on Speed Indicator Devices</b> Two new brackets had been ordered and have arrived for the two new licensed SID positions.	
012315	<b>To consider any additional risks identified for the risk register in this meeting and update accordingly.</b> None identified	
012316	<b>To consider matters for including in the next issue of the Loddon Valley Link</b> Copy regarding Sherfield Park 20 to be sent	
012317	<b>To confirm the date of the next Parish Council meeting – 8<sup>th</sup> February 2023.</b> Confirmed	
012318	<b>AOB</b> a) A meeting to assign Councillors to tasks for Sherfield Park 20 to be organised b) A Quarterly Park Walkabout by councillors to be arranged	Clerk  Cllr Parfrey

Meeting ended at 2011



Signed  
Chair of Council

Date 04/01/2023  
Time 09:50

Sherfield Park Parish Council  
Bank Reconciliation Statement as at 31/12/2022  
for Cashbook 1 - Current Bank A/c

Page 1  
User JANE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC Lloyds	31/12/2022		24,969.68
			<u>24,969.68</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	<u>0.00</u>
			24,969.68
<u>Receipts not Banked/Cleared (Plus)</u>		0.00	<u>0.00</u>
			24,969.68
		Balance per Cash Book is :-	<b>24,969.68</b>
		Difference is :-	0.00

Date 04/01/2023  
Time 09:55

Sherfield Park Parish Council  
Bank Reconciliation Statement as at 31/12/2022  
for Cashbook 2 - HSBC

Page 1  
User JANE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC HSBC	31/12/2022	67	76,544.41
			<u>76,544.41</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	<u>0.00</u>
			76,544.41
<u>Receipts not Banked/Cleared (Plus)</u>		0.00	<u>0.00</u>
			76,544.41
		Balance per Cash Book is :-	<b>76,544.41</b>
		Difference is :-	0.00

Signed  
Chair of Council




**SHERFIELD PARK** **PARISH COUNCIL**

012312 – January Payment Request

Company Name	Detail	Inv Number	Method	Amount	Code
BT	Monthly office broadband charge	MO46JD	DD	£56.33	4155
HMRC	Month 9		BACS	£146.85	4000
Clerk	January mobile phone allowance		Expenses	£6.50	4160
Nest	Pension contribution to 23 January		DD	£88.94	4000
P Parfrey	4 door knobs for storage area		Expenses	£16.00	4080
Staff salaries	Clerk and Litter Warden		BACS	£1390.68	4000
			BACS		
<b>PAYMENT</b>				<b>£1,705.30</b>	
<b>TOTALS</b>					

Signed  
Chair of Council

