

# SHERFIELD PARK PARISH COUNCIL

**YOU ARE HEREBY SUMMONED** to attend **A GENERAL MEETING OF THE PARISH COUNCIL** to be held at the Parish Office 30 Sunwood Drive, RG27 0FP at **7.30pm on Wednesday 12<sup>th</sup> July 2023** for the purpose of considering and resolving upon the business set out in the following agenda.

To press and members of the public: You are welcome to attend the meeting and address the Parish Council during Public Participation only. Total time allocated for this session is 15 minutes. Questions should be sent in advance to the Clerk by email or phone.

Signed: *Jane Stewart - 5<sup>th</sup> July*

Jane Stewart – Clerk & RFO

clerk@sherfieldparkparishcouncil.gov.uk

Agenda No	Item
	<b>Public Participation Session – 15 minutes.</b>  This section (at the Chairman’s discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes may not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.
072301	<b>To receive and accept apologies of absence.</b> Schedule 12 of the Local Government Act 1972
072302	<b>To receive any declarations of interest relevant to items on this agenda.</b> Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)
072303	<b>To sign as a correct record, the minutes of the meeting of the Full Council held on 14<sup>th</sup> June 2023</b> LGA 1972 Sch 12 para 41(1)
072304	<b>To receive any Chairman’s announcements.</b>
072305	<b>Council is asked to hear reports from:</b> <ul style="list-style-type: none"> <li>• County Councillor</li> <li>• Borough Councillors</li> <li>• SPCA</li> <li>• PPG</li> </ul>
072306	<b>Council is asked to note the current financial situation including Q1 year to date spend</b>
072307	<b>Council is asked to authorise requests for July payments</b>
072308	<b>Council is asked to agree the budget code changes and amendments to Ear Marked Reserves and running costs</b>
072309	<b>Council is asked to hear an update from Open Spaces Committee to include Sherfield Park 20 and In Bloom judging</b>
072310	<b>Council is asked to hear an update on Speed Indicator Devices</b>
072311	<b>Councillors are asked to inform the Clerk which items it wishes her to highlight in the Loddon Valley Link</b>
072312	<b>Council is asked to confirm the date of the next Parish Council meeting – 13<sup>th</sup> September 2023</b>

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email

[clerk@sherfieldparkparishcouncil.gov.uk](mailto:clerk@sherfieldparkparishcouncil.gov.uk) or phone 07770655302. The Clerk will then guide you with the process the meeting will take and assist you with any GDPR requirements you might have.

Before the meeting there will be a public session to enable the people of Sherfield Park Parish Council to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted under the openness of local Government Regulations 2014 (England Only). A person may not orally report or comment about a meeting as it takes place if he is present during the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting.
- Use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the Clerk prior to the meeting as there is policy and General Data Protection Regulations 2018 which must be followed. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07770655302) or email address [clerk@sherfieldparkparishcouncil.gov.uk](mailto:clerk@sherfieldparkparishcouncil.gov.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

# SHERFIELD PARK PARISH COUNCIL

## Sherfield Park Parish Council (SPPC) Minutes of an Ordinary Meeting at The Parish Office

at 7.30pm on Wednesday 14<sup>th</sup> June 2023

Councillors:	<u>IN ATTENDANCE</u>	<u>APOLOGIES</u>	<u>ABSENT</u>
Cllr. Circuit (Chair)	✓		
Cllr. Gordon	✓		
Cllr. Palmer	✓		
Cllr. Parfrey		✓	

Members present at meeting (LGA 1972, Schedule 12, para. 40)

In attendance Cllr Miller, two members of the public and Elena Stebbings

Meeting Chaired by Cllr Circuit and Minuted by Clerk and RFO Jane Stewart

Agenda No	Item	Action
	<p><b>Public Participation Session – 15 minutes.</b></p> <p>A member of the public had e mailed a question regarding parking on drop paving on a corner, prior to the meeting. They stated it was a regular occurrence and it often occurs in front of their property. They believe that as ticketing for this traffic offence is unlikely there is no deterrent. They recognised the Parish Council had asked, via a newsletter, for residents to be considerate when parking and asked what else the Parish Council could do regarding this matter. The Chair committed to the following Action Plan</p> <ol style="list-style-type: none"> <li>1. Leaflet the residents reminding them of the Highway Code and the dangers of parking on drop curbs on corners. If improvements are not made, the Council to seek enforcement.</li> <li>2. Illustrate the communication with examples of poor parking.</li> </ol>	





	Proposed Cllr Gordon Chair signed the Accounting Statement	Seconded Cllr Palmer	
062311	<b>Council is asked to consider the co-option of Elena Stebbings onto the Council</b> Cllr Circuit – Yes Cllr Gordon – Yes Cllr Palmer – Yes Elena Stebbings was unanimously co-opted onto the Parish Council		
062312	<b>Council is asked to hear an update from Open Spaces Committee to include Sherfield Park 20.</b> Cllr Circuit updated the Council on the In Bloom entry and the narrative around the submission which included the bio-diversity of the area and conservation. Councillors agreed to a budget of £150 for plants and items for the parish office. Clerk to source		Clerk
062313	<b>Council is asked to hear an update on Speed Indicator Devices</b> The position of the current SID's will be moved later in June. It was noted there had been comments on social media regarding speeding on Ampert Road. The historical data from 2022 showed that the majority of vehicles travelled at less than 30mph. Commentators were referred to the Parish website for information.		
062314	<b>Councillors are asked to inform the Clerk which items it wishes her to highlight in the Loddon Valley Link next issue.</b> Copy agreed and sent to magazine		
062315	<b>Council is asked to confirm the date of the next Parish Council meeting –12<sup>th</sup> July 2023</b> Meeting date confirmed		

Meeting ended 2030

## Appendix A

# Hampshire County Councillor report June 2023

## 1. Cost of living support

Hampshire County Council has announced plans for how £14.2million of additional funding will be used to help local households struggling with the cost of food and energy prices. The funding is an extension of Government's Household Support Fund (HSF) until the end of March 2024. They will continue to work closely with other local organisations including district and borough councils, education settings, charities and neighbourhood groups to ensure that eligible households receive support with food, energy and water bills and assistance with essential household items. This includes up to £200,000 of funding to provide locally-based food and energy advice services, alongside practical help with costs.

The funding allocation includes:

- £800,000 to support the community pantry network and £361,000 for organisations supporting unpaid carers
- £800,000 in community grants for locally based organisations to support local residents
- £4,442,870 to district and borough councils to provide food vouchers and support with exceptional housing costs
- £2,845,622 to schools and other educational establishments to offer support at their own discretion to families most in need
- £460,000 in direct fuel support to vulnerable adults
- £715,000 in food vouchers to foster carers and connected carers

Details of how to seek support can be found at the connect4communities website  
<https://www.hants.gov.uk/socialcareandhealth/childrenandfamilies/connectforcommunities>

## 2. Greening campaigns

More communities across Hampshire can be empowered to take positive action on climate change over the next three years, thanks to almost £0.5million of National Lottery funding awarded to the Greening Campaign, with support from Hampshire County Council. This could include improving the energy efficiency of people's homes, reducing CO2, reducing waste, reusing and repairing, being more sustainable through locally grown produce, and providing green spaces for wildlife to thrive.

The Greening Campaign is a structured process, guiding communities to act on climate change and biodiversity locally. Guidance, based on experience gained from working with over 200 other groups across the UK, provides a blueprint for success for each step of the way, starting with motivating people in the community to get involved, through to making it fun and rewarding.

Two events are being held for those wanting to know more - on 12th and 15th June. Information or booking at <https://greening-campaign.org/events/>

## 3. Fostering campaign

A new campaign has been launched by Hampshire County Council to encourage residents to consider fostering an unaccompanied asylum-seeking child, whose numbers are increasing locally and nationally. Fostering one of these children can be extremely rewarding – by being a positive and enabling presence to support them to access education, stability in everyday life and to become settled into a new culture and country. More information can be found at <https://www.hants.gov.uk/uasc>.

As an alternative to fostering, residents can join the Council's Innovation Volunteers service, which supports local children, young people and families overcome challenges - details can be found at <https://www.hants.gov.uk/socialcareandhealth/childrenandfamilies/innovationvolunteers>

## 4. New support for buses

Operators of nine bus routes have secured funding totalling £3.5m from Hampshire County Council, protecting their services for the next four years. Buses locally are under pressure with bus passenger numbers locally and nationally still below pre-pandemic levels. This is making it more challenging for the operators to deliver viable services, especially when coupled with increased operating costs and driver shortages. However, the Government has extended the £2 bus fare cap to the end of October 2023, rising to just £2.50 until November 2024, so this is very much an affordable way to travel when services are available.

## 5. Rural verge cutting



Hampshire Highways have now begun their seasonal grass cutting programme. This can be an emotive subject to many, especially in the nesting season. The department work closely with the conservation charity, Plantlife UK, to ensure that their work promotes biodiversity; in particular, they try to avoid cutting grass at ecologically important times, and particularly at sensitive sites. For safety reasons however, there are some locations where roadside grass still needs to be mown in order to maintain adequate visibility and sight lines, for example on the approaches to roundabouts or at junctions. More information can be found at <https://www.hants.gov.uk/transport/roadmaintenance/grasscutting>

## 6. Hampshire Minerals and Waste Plan consultation

The consultation on the update to the Hampshire Minerals and Waste Plan closed at the end of January this year. The summary report on the responses can be seen at <https://www.hants.gov.uk/landplanningandenvironment/strategic-planning/hampshire-minerals-waste-plan/minerals-waste-plan-partial-update-consultation>. These responses are being considered and the next stage is for the Minerals and Waste Authority to publish a response.

Date: 06/06/2023	Sherfield Park Parish Council	Page 1
Time: 15:28	Bank Reconciliation Statement as at 31/05/2023 for Cashbook 1 - Current Bank A/c	User: JANE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC Lloyds	31/05/2023		31,811.00
			31,811.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	0.00
			31,811.00
<u>Receipts not Banked/Cleared (Plus)</u>		0.00	0.00
			31,811.00
		<b>Balance per Cash Book is :-</b>	<b>31,811.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

Date: 06/06/2023

Sherfield Park Parish Council

Page 1

Time: 15:28

Bank Reconciliation Statement as at 31/05/2023  
for Cashbook 1 - Current Bank A/c

User: JANE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC Lloyds	31/05/2023		31,811.00
			<u>31,811.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			31,811.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			31,811.00
		<b>Balance per Cash Book is :-</b>	<b>31,811.00</b>
		<b>Difference is :-</b>	<b>0.00</b>


 SHERFIELD PARK PARISH COUNCIL

062307 June 2023 Request for Payments						
Company	Detail	Inv/Quote No	Method	Amount	Code	Notes
BT	Office Broadband	MO514F	DD	£ 60.17	4155	
HMRC	NI and Pension contribution month 2		BACS	£ 196.05	4000	
Clerk	Mobile Phone Allowance		BACS	£ 6.50	4160	
Mulberry & Co	Final internal audit	21252	BACS	£ 241.56	4110	For AGAR
Nest	Pensions 24 May to 23 June 2023		DD	£ 88.94	4000	
Zurich	Insurances	523199351	BACS	£ 591.98	4085	Annual fee
Victim Support	Grant approved		BACS	£ 100.00	4090	Agreed 052316
Staff salaries	Salary and pension Clerk and litter warden		BACS	£ 1,365.20	4000	
ICO	Annual payment via DD		DD	£ 35.00	4115	Agreed 052311
Greenhouse Graphics	2.8m feather flag	27566	BACS	£ 270.00	4170	Agreed 052314
Greenhouse Graphics	Pull up banner	27567	BACS	£ 138.00	4170	Agreed 052314
<b>Total</b>				<b>£ 3,093.40</b>		

**Bank Reconciliation Statement as at 30/06/2023  
for Cashbook 2 - HSBC**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC HSBC	30/06/2023	73	77,056.97
			<u>77,056.97</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			77,056.97
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			77,056.97
		<b>Balance per Cash Book is :-</b>	<b>77,056.97</b>
		<b>Difference is :-</b>	<b>0.00</b>

Date: 03/07/2023

**Sherfield Park Parish Council**

Page 1

Time: 11:25

**Bank Reconciliation up to 30/06/2023 for Cashbook No 2 - HSBC**

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<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
20/05/2023	Interest		95.39	95.39		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<hr/>	<hr/>				
		0.00	95.39				

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**Bank Reconciliation Statement as at 30/06/2023  
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC Lloyds	30/06/2023		28,626.64
			<u>28,626.64</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			28,626.64
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			28,626.64
		<b>Balance per Cash Book is :-</b>	<b>28,626.64</b>
		<b>Difference is :-</b>	<b>0.00</b>

Time: 11:23

## Bank Reconciliation up to 30/06/2023 for Cashbook No 1 - Current Bank A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
01/05/2023	DD	60.17		60.17		R <input checked="" type="checkbox"/>	BT
12/05/2023	DD	79.99		79.99		R <input checked="" type="checkbox"/>	Microsoft 365
12/05/2023	BACS	591.98		591.98		R <input checked="" type="checkbox"/>	Zurich Municipal
15/05/2023	BACS	270.00		270.00		R <input checked="" type="checkbox"/>	Greenhouse Graphics
29/05/2023	CD2711		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
15/06/2023	BACS	241.56		241.56		R <input checked="" type="checkbox"/>	Mulberry & Co
15/06/2023	BACS	100.00		100.00		R <input checked="" type="checkbox"/>	Victim Support
15/06/2023	BACS	138.00		138.00		R <input checked="" type="checkbox"/>	Greenhouse Graphics
16/06/2023	DD	35.00		35.00		R <input checked="" type="checkbox"/>	ICO
20/06/2023	BACS	20.97		20.97		R <input checked="" type="checkbox"/>	NiteHawk Products
22/06/2023	BACS	196.05		196.05		R <input checked="" type="checkbox"/>	HMRC
22/06/2023	DD	88.94		88.94		R <input checked="" type="checkbox"/>	Nest
23/06/2023	BACS	216.72		216.72		R <input checked="" type="checkbox"/>	Richard Oats
23/06/2023	BACS	6.50		6.50		R <input checked="" type="checkbox"/>	Jane Stewart
23/06/2023	BACS	1,148.48		1,148.48		R <input checked="" type="checkbox"/>	Jane Stewart
		<u>3,194.36</u>	<u>10.00</u>				

## Detailed Receipts &amp; Payments by Budget Heading 30/06/2023

## Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>							
1000 Litter Warden Grant	0	2,709	2,709			0.0%	
1076 Precept	22,319	39,220	16,901			56.9%	
1090 Bank Interest	269	75	(194)			358.9%	
<b>Income :- Receipts</b>	<b>22,588</b>	<b>42,004</b>	<b>19,416</b>			<b>53.8%</b>	<b>0</b>
<b>Net Receipts</b>	<b>22,588</b>	<b>42,004</b>	<b>19,416</b>				
<b>200 Expenditure</b>							
4000 Salaries & Allowances	4,902	21,000	16,098		16,098	23.3%	
4025 Clerks Expenses	0	400	400		400	0.0%	
4060 Stationery	263	700	437		437	37.6%	
4070 Administration	132	500	368		368	26.4%	
4075 Chairman's Allowance	0	100	100		100	0.0%	
4080 Repairs & Maintenance	0	12,000	12,000		12,000	0.0%	
4085 Insurance	592	600	8		8	98.7%	
4090 Grants & Donations	3,800	12,000	8,200		8,200	31.7%	
4100 Training	0	1,500	1,500		1,500	0.0%	
4105 Hall Hire	17	200	183		183	8.5%	
4110 Audit Fees	201	500	299		299	40.3%	
4115 Subscriptions	812	1,000	188		188	81.2%	
4120 Publications	185	700	515		515	26.4%	
4130 Office Equipment	0	200	200		200	0.0%	
4135 Miscellaneous	0	4,500	4,500		4,500	0.0%	
4140 Emergency Plan supplies	0	800	800		800	0.0%	
4145 IT-inc Website	216	530	314		314	40.8%	
4150 Electricity	0	560	560		560	0.0%	
4155 Broadband	143	560	417		417	25.6%	
4160 Office Mobile Phone	20	80	61		61	24.4%	
4170 Queens Platinum Jubilee	703	0	(703)		(703)	0.0%	
<b>Expenditure :- Indirect Payments</b>	<b>11,986</b>	<b>58,430</b>	<b>46,444</b>	<b>0</b>	<b>46,444</b>	<b>20.5%</b>	<b>0</b>
<b>Net Payments</b>	<b>(11,986)</b>	<b>(58,430)</b>	<b>(46,444)</b>				
<b>999 VAT Data</b>							
115 VAT on Receipts	456	1,000	544			45.6%	
<b>VAT Data :- Receipts</b>	<b>456</b>	<b>1,000</b>	<b>544</b>			<b>45.6%</b>	<b>0</b>
515 VAT on Payments	282	600	318		318	47.0%	
<b>VAT Data :- Indirect Payments</b>	<b>282</b>	<b>600</b>	<b>318</b>	<b>0</b>	<b>318</b>	<b>47.0%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>174</b>	<b>400</b>	<b>226</b>				

## Detailed Receipts &amp; Payments by Budget Heading 30/06/2023

## Cost Centre Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	23,044	43,004	19,960			53.6%	
Payments	12,267	59,030	46,763	0	46,763	20.8%	
<b>Net Receipts over Payments</b>	<u>10,777</u>	<u>(16,026)</u>	<u>(26,803)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>10,777</u>						



**Submit to HMRC On VAT Archive Completion**

Date 03/07/2023

**Sherfield Park Parish Council**

Page 1

Time 11:35

End Date of Assessment 30/06/2023

<b>Date of Invoice</b>	<b>Suppliers VAT Reg No</b>	<b>Description of Supply</b>	<b>To whom addressed</b>	<b>VAT Paid</b>
<b>Cashbook</b>				
01/04/2023	245719348	Broadband	Sherfield Park Parish Council	8.59
14/04/2023	536153357	Viking	Sherfield Park Parish Council	45.08
01/05/2023	245719348	Office Broadband	Sherfield Park Parish Council	10.03
02/05/2023	245719348	Office Broadband	Sherfield Park Parish Council	10.03
12/05/2023	639237322	Annual License	Sherfield Park Parish Council	13.33
15/05/2023	614945725	Greenhouse Graphics	Sherfield Park Parish Council	45.00
18/05/2023	902334757	Purchase of gazebo	Sherfield Park Parish Council	66.50
25/05/2023	920950827	Annual Support and Licensing	Sherfield Park Parish Council	19.88
25/05/2023	899727928	Final Internal Audit	Sherfield Park Parish Council	40.26
15/06/2023	614945725	Greenhouse Graphics	Sherfield Park Parish Council	23.00
<b>Total VAT Detail from Cashbook</b>				<b>281.70</b>

I

(Full name in BLOCK LETTERS)

am claiming a refund of two hundred and eighty one pounds and 70 pence  
(Pounds in words pence in figures)

<b>£ 281.70</b>
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which is the VAT charged on goods and services bought for non-business activities. \*The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002).

The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

Signature

(Designated responsible officer)

Date

\*Delete as appropriate

**Data Protection Act 1998**

HM Revenue & Customs collects information in order to administer the taxes for which it is responsible (such as VAT, insurance premium tax, excise duties, air passenger duty, landfill tax), and for detecting and preventing crime.

Where the law permits we may also get information about you from third parties, or give information to them, for example in order to check its accuracy, prevent or detect crime or protect public funds in other ways. These third parties may include the police, other government departments and agencies.


**SHERFIELD PARK PARISH COUNCIL**

072307 July 2023 Request for Payments						
Company	Detail	Inv/Quote No	Method	Amount	Code	Notes
BT	Office Broadband	MO514F	DD	£ 60.17	4155	
HMRC	NI and Pension contribution month 3		BACS	£ 196.05	4000	
Clerk	Mobile Phone Allowance		BACS	£ 6.50	4160	
Hampshire Council Council	License for Christmas Lights		BACS	£ 65.00	4170	
Netwise	Domain name and premium, support and maintenance	2939	BACS	£ 600.00	4145	
Nest	Pensions 24 June to 23 July 2023		DD	£ 88.94	4000	Due 13th August
Staff salaries	Salary and pension Clerk and litter warden		BACS	£ 1,365.40	4000	
Clerk Expenses Sherfield 20	Paint and flowers		BACS	£ 99.20	4170	
Flagpole Express	Sherfield Park flag		BACS	£ 94.68	4170	
Flagpole Express	Union Jack 1.5m flag		BACS	£ 36.00	4170	
<b>Total</b>				<b>£ 2,611.94</b>		

## **Flag Quotations**

1.5 yard flag as per Coronation flag

Flying Colours - £170.00 + VAT 3 week turnaround

Flagmakers £67.25

Hampshire Flag makers £225.94

Flagpole Express Union Jack £36 inc VAT

Flagpole Express printed Sherfield Park £94.68

Order No:

# 30292CB Proof Document v1

**FLAGPOLE**EXPRESS

Only 3 proofs will be supplied. Further proofs will be supplied at an additional charge

## ORDER DETAILS

Quantity	1	Finishing / Material: 115GSM
Approx .Flag Size	1372 x 686mm	Single sided, digitally printed. Roped and toggled ready to fly. Knitted polyester, hemmed all round.
Company	Sherfield Park Parish Council	
Contact	Jane Stewart	
Contact Number	07770 655302	

**SPECIAL NOTES: NONE VECTOR IMAGES AND PHOTOGRAPHS MAY PIXELATE, BLEED AND COLOUR CHANGE.**

Front



Back



### Important

These proofs have been checked but final responsibility rests with the client please check all sizes, spelling, numbers and layout and then confirm your approval via email, no liability will be accepted for changes/errors not notified.

### Proof Date

29 06 23

### Order Delivery Date

06 07 23

**Delivery dates are non-guaranteed and are subject to courier reliability!**



UNIT 1 HERON COURT  
MERLIN WAY  
QUARRY HILL INDUSTRIAL ESTATE  
ILKESTON  
DERBYSHIRE DE7 4RA  
EMAIL SALES@FLAGPOLEEXPRESS.CO.UK  
TEL 01159 442255  
FAX 01159 442266

Jane Stewart  
Clerk & RFO - Sherfield Park Parish Council

<clerk@sherfieldparkparishcouncil.gov.uk>  
Tel: 07770 655302

**QUOTE**  
DATE 29/06/2023  
**4375CB**

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	1.5yard (686x1372mm) digitally printed flag. Double sided. Rope & toggled ready to fly.	£70.00	£70.00
1	Delivery to one mainland UK destination, excluding the Scottish Highlands.	£8.90	£8.90
		<b>SUBTOTAL</b>	£78.90
		<b>VAT (20%)</b>	£15.78
		<b>TOTAL</b>	£94.68

**Valid for 28 days.**

**VAT Number: 897766633    Company Number: 6006635**

**Bank Details HSBC Acc No: 01421158 Sort Code: 404308**

## **Sherfield Park Parish Council Budget Amends – Agenda Item 072308**

### **Earmarked Reserves 2022/23**

Community Orchard	£30,000
Open Spaces	£12,000
Capital Projects	£9,500
6 months running costs	£25,000
Election Costs	£4,000
Total	£80,500

### **Earmarked Budget Changes 2023/24**

Community Orchard	£10,000
Community Other Projects	£10,000
Notice board/office rebuild	£2,000
Petty's Copse Path	£12,000
Entrance sign	£6,000
Election costs	£4,000
Hand held SID	£600
Total	£44,600

Move 6 months running costs £25,000 to general reserves as per internal audit report 24<sup>th</sup> May 2023

### **Code Changes**

Change 4170 Queens Jubilee to Sherfield 20 and put in £4,000 allocated in Miscellaneous 4135

Amend code 4000 from Salaries and Allowances to 4000 Salaries, Pensions and NI