

Sherfield Park Parish Council (SPPC)

Minutes of an Ordinary Meeting at the Parish Office

At 7.30pm on Wednesday 14th February 2024

Councillors:	<u>IN ATTENDANCE</u>	<u>APOLOGIES</u>	<u>ABSENT</u>
Cllr. Circuit (Chair)	✓		
Cllr. Gordon	✓		
Cllr. Palmer		✓	
Cllr. Parfrey		✓	
Cllr Scott	✓		
Cllr. Skarin	✓		
Cllr. Stebbings	✓		

Members present at meeting (LGA 1972, Schedule 12, para. 40)

Apologies Cllr Vaux and Still

In attendance Reverend Pycroft and a member of the public

Meeting Chaired by Cllr Circuit and Minuted by Clerk and RFO Jane Stewart

Agenda No	Item	Action
	<p>Presentation/Update on Land East of Basingstoke – Hilary Satchwell, Tibbalds Planning and Urban Design Ltd</p> <p>Purpose of the presentation was to update Councillors on the recent developments of the consultation held in the summer 2023. Hampshire County Council own the land and it has been allocated for housing in the Local Plan. HCC will look to achieve planning permission and then seek a Developer to take on the project. The land is 68 hectares between the Redlands Development to the north, Old Basing and Lychpit to the south. A new access road will be put in place on the A33 to accommodate the development. Sewage lorries and waste to energy traffic would access their respective sites via the new access road.</p>	

Signed

Chair

	<p>round Sherfield Park to support his understanding of the nature of the issues residents face.</p> <ul style="list-style-type: none"> • Local Plan – SPPC is providing comments on the Local Plan. Cllrs had a meeting with ET Planning to confirm joint response with Sherfield on Loddon PC. The comments will be shared with Chineham PC. • Questions submitted by a Parishioner were discussed. Councillors noted the discrepancy in proposed station plan in the Local Plan verses the imminent planting of trees in the ancient woodland at The Larches. 	
022405	<p>Council is asked to hear reports from:</p> <p>Councillor Update – Cllr Edwards noted McDonalds had applied for a 24 hour license which she felt was not in keeping with the area. Hospital Consultation is ongoing and for those wanting to attend they need to register in advance. Cllr Miller stated he will be supporting the planting at The Larches. Sherfield Park Community Centre – see attached report</p>	
022406	<p>Council is asked to note an update from BDBC Lead Ranger on woodlands. Council is asked to confirm attendance at tree planting at the Larches on the following dates: Saturday 17th February at 10am and Saturday 16th March at 10am. Council is asked to consider funding pastries for attendees to the value of £30 per day.</p> <p>Refreshments will be provided – no requirement from SPPC. Cllrs will be supporting the re-planting on both days.</p>	
022407	<p>Council is asked to note the current financial situation.</p> <p>Deposit Account £77,897.73</p> <p>Current Account £26,068.97</p> <p>Clerk explained overspend against code 4145 due to enhanced web service package and the purchase of PDF Studio to enable full Accessibility of documents online.</p>	
022408	<p>Council is asked to note the annual pay award advice from HALC and agree increase from 1st April.</p> <p>Council noted and adopted.</p>	
022409	<p>Council is asked to consider a grant application from St Leonards Church for £600 and London United Reformed Church social group The Memory Tree for Millers Ark visit £550.00.</p> <p>Council agreed to defer application for St Leonards Church Proposed Cllr Gordon Seconded Cllr Scott</p>	

Signed

Chair

Community Centre Update – 14th February 2024

- We are a 'Welcome & Warm Space' thanks to Sovereign Network Group from whom we have received £1500 grant, we offer a safe warm space, refreshments and support to our visitors.
- Community Café continues to be popular & thank you to local resident who nominated Centre to received £250 Tesco voucher which has been put towards the café & Warm Space initiative.

Classes & Bookings

- New for February & March - Guided Meditation Monday evening sessions
- BDBC – Local Plan Consultation Evening Thursday 1st Feb afternoon/evening
- Several enquiries and some on off corporate bookings

The Hub - Youth Club

- New timings, 3 sessions continues to work well, regularly have 50+ attendees each week, thank you to the Council for supporting this resource.

EVENTS

- Burns Night Bingo & Buffet - Saturday 27th January 2024 - 45 attendees, enjoyed fun evening with hot & cold Scottish themed buffet menu & prizes
- Introduction to Watercolour Painting – Friday 23rd February – Fully Booked
- Clothing Collection – Thursday 22nd February 2024 – residents can drop off bags of clothing from Monday 19th Feb
- Easter Event / Trail - details tbc shortly
- Wednesday afternoon April 10th – SPPC Official 20th Anniversary Event
- Friday evening April 12th – SPCA Community Anniversary Celebration
- Sherfest Saturday 6th July – plans well underway

Maintenance / Security

Busy few weeks of annual, planned & remedial maintenance works including:

- Main Entrance doors – internal second set of auto doors ordered await installed
- New replacement flooring in ladies toilet
- New LED lights being installed in the Main & Small Hall w/c 12th February

Signed

Chair

Bank Reconciliation Statement as at 31/01/2024
for Cashbook 2 - HSBC

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC HSBC	31/01/2024	80	77,897.73
			<u>77,897.73</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			77,897.73
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			77,897.73
		Balance per Cash Book is :-	77,897.73
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 31/01/2024 for Cashbook No 2 - HSBC

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
20/01/2024	Interest		128.14	128.14		R <input type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>128.14</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/01/2024
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC Lloyds	31/01/2024		26,068.97
			<u>26,068.97</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			26,068.97
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			26,068.97
		Balance per Cash Book is :-	26,068.97
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 31/01/2024 for Cashbook No 1 - Current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
02/01/2024	BACS	60.17		60.17		R <input type="checkbox"/>	BT
05/01/2024	BACS	113.27		113.27		R <input type="checkbox"/>	Qoppa Software
10/01/2024	VAT Refund		223.33	223.33		R <input type="checkbox"/>	Receipt(s) Banked
16/01/2024	BACS	129.00		129.00		R <input type="checkbox"/>	Currys Online
22/01/2024	BACS	25.20		25.20		R <input type="checkbox"/>	Jane Stewart
22/01/2024	BACS	95.26		95.26		R <input type="checkbox"/>	OVO Energy
22/01/2024	BACS	196.25		196.25		R <input type="checkbox"/>	HMRC
22/01/2024	BACS	63.96		63.96		R <input type="checkbox"/>	Paul Parfrey
23/01/2024	BACS	216.72		216.72		R <input type="checkbox"/>	Richard Oats
23/01/2024	BACS	1,153.13		1,153.13		R <input type="checkbox"/>	Jane Stewart
23/01/2024	BACS	6.50		6.50		R <input type="checkbox"/>	Jane Stewart
25/01/2024	DD	88.94		88.94		R <input type="checkbox"/>	Nest
		<u>2,148.40</u>	<u>223.33</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate


SHERFIELD PARK **PARISH COUNCIL**

February 2024 Request for Payments		Agenda item 022410				
Company	Detail	Inv/Quote No	Method	Amount	Code	Notes
BT	Office Broadband	MO54GA	DD	60.17	4155	
HMRC	NI and Pension contribution month 10		BACS	196.60	4000	
Clerk	Mobile Phone Allowance		BACS	6.50	4160	
Nest	Pensions 24 December - 23 January 2024		DD	88.94	4000	Due 13 February
Staff salaries	Salary and pension Clerk and litter warden		BACS	1,369.85	4000	
Geosphere	Parish Online	Invoice	BACS	150.00	4115	Annual subscription. Paid as agreed via WhatsApp
R Oats	New winter boots	Expenses	BACS	75.65	4080	Replace worn out foot wear
SPCA	Contribution to pastries wood replanting		BACS	-	4090	No longer required
South & South East In Bloom	Entry fee to Parish in bloom		BACS	55.00	4080	
St Leonards Church	Lenny's Café Grant Application		BACS	-	4090	Deferred 3 months
London St United Reformed Church	Dementia social group Miller's Ark visit		BACS	550.00	4090	
Total				2,552.71		