

# SHERFIELD PARK PARISH COUNCIL

## Sherfield Park Parish Council (SPPC)

### Minutes of an Ordinary Meeting at The Parish Office

At 7.30pm on Wednesday March 13<sup>th</sup> 2024

<b>Councillors:</b>	<b><u>IN ATTENDANCE</u></b>	<b><u>APOLOGIES</u></b>	<b><u>ABSENT</u></b>
Cllr. Circuit (Chair)	✓		
Cllr. Gordon		✓	
Cllr. Palmer	✓		
Cllr. Parfrey		✓	
Cllr Scott		✓	
Cllr. Skarin	✓		
Cllr. Stebbings	✓		

Members present at meeting (LGA 1972, Schedule 12, para. 40)

Apologies Cllr Gordon, Scott, Parfrey, Vaux, Miller, Edwards and Still

In attendance 0 member of the public

Meeting Chaired by Cllr Circuit and Minuted by Clerk and RFO Jane Stewart

Agenda No	Item
	<p><b>Public Participation Session – 15 minutes.</b> This section (at the Chairman’s discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes may not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.</p> <p>No members of the public present</p>
032401	<p><b>To receive and accept apologies of absence.</b>  <a href="#">Schedule 12 of the Local Government Act 1972</a>                      Apologies received and accepted from Cllr Gordon, Scott, Parfrey, Vaux, Miller, Edwards and Still</p>
032402	<p><b>To receive any declarations of interest relevant to items on this agenda.</b>  <a href="#">Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)</a>                      No declarations declared for items in this agenda</p>
032403	<p><b>To sign as a correct record, the minutes of the meeting of the Full Council held on 14<sup>th</sup> February 2024</b></p>



	<ul style="list-style-type: none"> <li>• <b>Update on 20<sup>th</sup> Anniversary event</b> – invitations have gone out and cake ordered.</li> </ul>
032410	<p><b>Council is asked to hear an update on Speed Indicator Devices</b> SID deployment is now following last year's locations so meaningful comparisons can be made.</p>
032411	<p><b>Council is asked to confirm copy for Loddon Valley Link May edition</b> Copy agreed. Council noted the Beat Bobby was issuing car parking leaflets when out and about and SPPC had agreed to host Beat Surgeries in the Parish Office.</p>
032412	<p><b>Council is asked to confirm the date of the next Parish Council meeting – 10<sup>th</sup> April 2024. Council is asked to confirm Annual Parish Meeting 10<sup>th</sup> April 2024 at 6.30pm and meeting dates for 2024/25</b> Dates agreed</p>

Meeting ended 20:08

## Report Councillor Vaux – 13<sup>th</sup> March 2024

Issues which may be of interest as a Cllr include:

1. The second planting session at **The Larches** is going ahead on Saturday 16 March, as the ground is considered acceptable. 10am start.
2. The public engagement on the **Local Plan Update** closed on March 4<sup>th</sup>. It will take some months to process all the feedback.
3. **Strengthening Communities Grant** This year's allocation has opened for applications, details on the BDBC website. Organisations which are formally constituted and have a bank account can apply for up to £15k for grants to improve efficiency, increase volunteers, upskilling, expanding successful services or developing new services, and helping organisation become more resilient. Closes 5pm Friday 12 April
4. The borough's Green Team are offering free **Garden Surveys** to tips and advice to help their gardens to nurture wildlife and cut carbon. The assessment takes about an hour and the team provide a guide with advice such as bee-friendly flowers, hedgehog highways etc.
5. There has been a licence application from **McDonalds** to open 24/7 at the Chineham Shopping Centre. Licences such as these operate on a 'permissive' basis, to the presumption is that they will be granted: it is about the conditions which are attached. Personally I feel that the opening hours through the night is likely to increase anti-social behaviour and car meets, however the licencing department consider these to be factors outside of McDonald's control. Councillors are pressing the operators of the shopping centre to install CCTV, which we believe will be happening, mostly as a deterrent to shop lifting at the centre however it will deter ASB as well.

Feedback from the PPG:

The practice held an engagement event at Christ Church recently. It was very well attended, and I was pleased to see a lot of people from Sherfield Park there. The primary purpose was to provide patients of the practice information about the new Total Triage system to access services at the practice. This is an on-line process, which can be accessed by people who do not sure the internet through the receptionist either on the phone or physically at the practice. There are 5 or 6 questions which enable the GPs to triage which contacts can be handled by administrators, other professionals (such as physiotherapists or nurse practitioners), which require same day appointments, which can wait. Those being offered appointments are sent a link where they will have a choice of appointment times to choose from.

**Bank Reconciliation Statement as at 29/02/2024  
for Cashbook 2 - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC HSBC	29/02/2024	81	78,026.08
			<u>78,026.08</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			78,026.08
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			78,026.08
		<b>Balance per Cash Book is :-</b>	<b>78,026.08</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

Bank Reconciliation up to 29/02/2024 for Cashbook No 2 - HSBC

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
20/02/2024	Interest		128.35	128.35		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>128.35</u>				

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

**Bank Reconciliation Statement as at 29/02/2024  
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC Lloyds	29/02/2024		23,528.26
			<u>23,528.26</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			23,528.26
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			23,528.26
		<b>Balance per Cash Book is :-</b>	<b>23,528.26</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

Bank Reconciliation up to 29/02/2024 for Cashbook No 1 - Current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/02/2024	DD	60.17		60.17		R <input type="checkbox"/>	BT
07/02/2024	BACS	144.00		144.00		R <input type="checkbox"/>	Geosphere Ltd
19/02/2024	BACS	54.00		54.00		R <input type="checkbox"/>	Amna Hassan
22/02/2024	BACS	191.60		191.60		R <input type="checkbox"/>	HMRC
22/02/2024	DD	88.94		88.94		R <input type="checkbox"/>	Nest
23/02/2024	BACS	216.72		216.72		R <input type="checkbox"/>	Richard Oats
23/02/2024	BACS	75.65		75.65		R <input type="checkbox"/>	Blacks
23/02/2024	BACS	1,153.13		1,153.13		R <input type="checkbox"/>	Jane Stewart
23/02/2024	BACS	6.50		6.50		R <input type="checkbox"/>	Jane Stewart
26/02/2024	BACS	550.00		550.00		R <input type="checkbox"/>	London St URC
		<u>2,540.71</u>	<u>0.00</u>				

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....




**SHERFIELD PARK** **PARISH COUNCIL**

March 2024 Request for Payments		Agenda item 032407				
Company	Detail	Inv/Quote No	Method	Amount	Code	Notes
BT	Office Broadband	MO54GA	DD	60.17	4155	
HMRC	NI and Pension contribution month 11		BACS	191.60	4000	
Clerk	Mobile Phone Allowance		BACS	6.50	4160	
Nest	Pensions 24 January 2024 - 23 February		DD	88.94	4000	collected 14 March
Staff salaries	Salary and pension Clerk and litter warden		BACS	1,369.65	4000	
Darren Leaney Magic	Magician for 12th April	0001/24	BACS	225.00	4170	Agreed February meeting
Melting Moments	Remainder of invoice for chocolate fountain	MM03	BACS	216.00	4170	Agreed February meeting
Rachael Herr	Cake 10th April		BACS	85.00	4170	Agreed February meeting
DM Payroll Services	Annual fee processing payroll		BACS	132.00	4070	Will be invoiced April
<b>Total</b>				<b>2,374.86</b>		

ET Planning Fee

BACS

4,200.00

Agreed 9th Feb 2022 Minuted 022210

6,574.86