

042404	<p>To receive any Chairman’s announcements.</p> <p>Chair announced Cllr Stebbings had resigned and thanked her for her work on the Parish Council. The Chair wished her luck in her future work arena.</p> <p>It had been a busy day with the Afternoon Tea to formerly celebrate the 20th anniversary of the first residents moving into Sherfield Park. The Chair thanked all those who made the arrangements.</p> <p>As six Councillors were nominated for the seven vacancies the election is uncontested and those Councillors in role will remain Councillors from 2nd May onwards.</p>	
042405	<p>Council is asked to hear reports from:</p> <p>Borough Councillor – Cllr Vaux - MacDonald’s licensing hearing took place the previous day. There were 23 objections to revised opening hours. Two speakers were permitted, and both spoke of an increase in anti-social behaviour in an area where extended hours had been granted. The Police have stated that better CCTV will discourage anti-social behaviour. Cllr Miller and Vaux have spoken to the owners of Chineham Shopping centre who have stated they are improving the CCTV in the centre. MacDonald’s will put in CCTV but were not prepared to delay their opening until after the shopping centre CCTV was in place. Travellers Injunction – granted in 2018 by the High Court has now run out. The introduction resulted in an 80% drop in Traveller encampments. The Borough have applied for an extension.</p> <p>Dixon Road Enforcement Officers have been to visit them with regard to possible breaches of planning conditions. There are currently no planning applications for this site.</p> <p>SPCA Update – Pub Night to celebrate Sherfield 20 to be held on 12th April. IT upgrade has been implemented. Lighting improvements will complete by mid-May. CCTV has been installed and the Board of Trustees are now at full compliment.</p>	
042406	<p>Council is asked to note the current financial situation</p> <p>Year end – Deposit account £78,146.35. Current Account £21,285.40. Majority of budget codes are underspent. Salary, pensions and NI overspent. Fifty percent of Sherfield 20 budget has been spent.</p>	
042407	<p>Council is asked to consider a grant application from the Chineham Repair Café for £525</p> <p>Councillors asked the Applicant a number of questions pertaining to the application. A unanimous vote to grant the application was made.</p> <p>Proposed Cllr Parfrey Seconded Cllr Scott</p>	
042408	<p>Council is asked to authorise requests for April payments</p> <p>Proposed Cllr Parfrey Seconded Cllr Skarin</p>	

042409	<p>Council is asked to consider and approve the following.</p> <ul style="list-style-type: none"> • HR Policy <p>Policy still being modified – postponed to next meeting. Cllr Palmer requested any comments to be sent to her.</p>	
042410	<p>Council is asked to hear an update from Open Spaces Committee</p> <p>Cllr Scott updated the Council on a proposed parking questionnaire. Questions have now been agreed and a host for the electronic version sourced. As a result the project will commence imminently.</p> <p>Cllr Parfrey discussed the disabled bay markings at Ripley Terrace. Confirmation from Hampshire Highways has been received on a second disabled bay being implemented.</p>	
042411	<p>Council is asked to hear an update on Speed Indicator Devices</p> <p>The newly purchased SID will soon be put in place.</p>	
042412	<p>Council is asked to confirm copy for Loddon Valley Link edition.</p> <p>Confirmed</p>	
042413	<p>Council is asked to confirm the date of the next Parish Council and AGM meeting 8th May 2024.</p> <p>Confirmed</p>	

Meeting ended 20.35

**Bank Reconciliation Statement as at 31/03/2024
for Cashbook 2 - HSBC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC HSBC	31/03/2024	82	78,146.35
			<u>78,146.35</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			78,146.35
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			78,146.35
		Balance per Cash Book is :-	78,146.35
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 31/03/2024 for Cashbook No 2 - HSBC

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
19/03/2024			120.27	120.27		R <input type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>120.27</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/03/2024
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
SPPC Lloyds	31/03/2024		21,285.40
			<u>21,285.40</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			21,285.40
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			21,285.40
		Balance per Cash Book is :-	21,285.40
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 31/03/2024 for Cashbook No 1 - Current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
04/03/2024	DD	60.17		60.17		R <input type="checkbox"/>	BT
14/03/2024	DD	88.94		88.94		R <input type="checkbox"/>	Nest
22/03/2024	BACS	191.60		191.60		R <input type="checkbox"/>	HMRC
25/03/2024	BACS	216.72		216.72		R <input type="checkbox"/>	Richard Oats
25/03/2024	BACS	1,152.93		1,152.93		R <input type="checkbox"/>	Jane Stewart
25/03/2024	BACS	6.50		6.50		R <input type="checkbox"/>	Jane Stewart
25/03/2024	BACS	216.00		216.00		R <input type="checkbox"/>	Amna Hassan
25/03/2024	BACS	225.00		225.00		R <input type="checkbox"/>	Mr D J Leaney
25/03/2024	BACS	85.00		85.00		R <input type="checkbox"/>	Rachel Herr
		<u>2,242.86</u>	<u>0.00</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Annual Budget - By Centre

	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
100 Income											
1000 Litter Warden Grant	2,317	2,470	0	0	2,709	0	2,709	0	0	0	0
1010 CC Grant	0	1,000	0	0	0	0	0	0	0	0	0
1076 Precept	39,220	39,220	0	0	39,220	0	39,220	41,929	0	0	0
1090 Bank Interest	5	330	0	0	75	0	75	1,359	0	0	0
1091 Bank Compensation	0	75	0	0	0	0	0	0	0	0	0
Total Income	41,542	43,095	0	0	42,004	0	42,004	43,288	0	0	0
Movement to/(from) Gen Reserve	41,542	43,095			42,004		42,004	43,288	0		
200 Expenditure											
4000 Salaries, Pensions and NI	15,000	20,854	0	0	21,000	0	21,000	19,662	0	0	0
4025 Clerks Expenses	400	365	0	0	400	0	400	25	0	0	0
4060 Stationery	0	457	0	0	700	0	700	450	0	0	0
4070 Administration	1,200	1,007	0	0	500	0	500	132	0	0	0
4075 Chairman's Allowance	100	31	0	0	100	0	100	0	0	0	0
4080 Repairs & Maintenance	10,000	5,901	0	0	12,000	0	12,000	1,410	0	0	0
4085 Insurance	1,000	560	0	0	600	0	600	592	0	0	0
4090 Grants & Donations	15,000	10,161	0	0	12,000	0	12,000	11,276	0	0	0
4100 Training	1,500	490	0	0	1,500	0	1,500	158	0	0	0
4105 Hall Hire	200	0	0	0	200	0	200	17	0	0	0
4110 Audit Fees	600	420	0	0	500	0	500	575	0	0	0
4115 Subscriptions	1,000	826	0	0	1,000	0	1,000	932	0	0	0
4120 Publications	700	170	0	0	700	0	700	377	0	0	0
4125 Traffic control equipment	3,500	129	0	0	0	0	0	0	0	0	0
4130 Office Equipment	1,000	323	0	0	200	0	200	0	0	0	0

Continued on next page

Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4135	DO NOT USE	500	900	0	-4,500	4,500	0	0	0	0	0	0
4140	Emergency Plan supplies	850	0	0	0	800	0	800	0	0	0	0
4145	IT-inc Website	500	156	0	0	530	0	530	829	0	0	0
4150	Electricity	500	127	0	0	560	0	560	79	0	0	0
4155	Broadband	600	367	0	0	560	0	560	594	0	0	0
4160	Office Mobile Phone	100	52	0	0	80	0	80	78	0	0	0
4170	Sherfield 20	3,000	1,452	0	4,500	0	0	4,500	1,916	0	0	0
	Overhead Expenditure	57,250	44,749	0	0	58,430	0	58,430	39,104	0	0	0
	Movement to/(from) Gen Reserve	(57,250)	(44,749)			(58,430)		(58,430)	(39,104)	0		
999	<u>VAT Data</u>											
115	VAT on Receipts	0	2,652	0	0	1,000	0	1,000	1,256	0	0	0
	Total Income	0	2,652	0	0	1,000	0	1,000	1,256	0	0	0
515	VAT on Payments	0	1,938	0	0	600	0	600	915	0	0	0
	Overhead Expenditure	0	1,938	0	0	600	0	600	915	0	0	0
	Movement to/(from) Gen Reserve	0	714			400		400	341	0		
	Total Budget Income	41,542	45,747	0	0	43,004	0	43,004	44,544	0	0	0
	Expenditure	57,250	46,687	0	0	59,030	0	59,030	40,019	0	0	0
	Movement to/(from) Gen Reserve	(15,708)	(940)			(16,026)		(16,026)	4,525	0		


 SHERFIELD PARK PARISH COUNCIL

April 2024 Request for Payments		Agenda item 042408				
Company	Detail	Inv/Quote No	Method	Amount	Code	Notes
BT	Office Broadband	MO54GA	DD	60.17	4155	
HMRC	NI and Pension contribution month 12		BACS	191.80	4000	
Clerk	Mobile Phone Allowance		BACS	6.50	4160	
Nest	Pensions 23 February - 24 March		DD	88.90	4000	
Staff salaries	Salary and pension Clerk and litter warden		BACS	1,448.66	4000	Pay rise for Clerk and Litter Warden
Sleeptight	Repair of cabling for CCTV	3068	BACS	180.00	4080	
OVO Energy	14th Jan to 13th March	13th Dec - 13th Mar	BACS	188.68	4150	Not in contract. Can arrange a monthly Standing Order
Chineham Repair Café Grant	Application		BACS	525.00	4090	
Elancity	Additional SID and brackets	Inv SAJ-UK/2024 01593		2,266.79	EMR	
ET Planning				4,200.00		Approved February Minuted 022210 due 11 April
Rialtus	Support, maintenance, license accts software	SM30279	BACS	230.40	4145	Due 1st May
HALC	Annual membersip fee			650.00	4115	Due 8th May
Total				10,036.90		